**Decline Offer to Tender**

# If you decline to submit a tender, please complete this form and reply by email (franki.wong@hkcss.org.hk ) on or before the Tender Closing Date.

|  |  |
| --- | --- |
| To: | Ms Franki WONG, Officer - Administration The Hong Kong Council of Social Service |
| Re: | Request for Proposal on  Replacement of Air-conditioning system at **Hen Wing, 13/F,**  Duke of Windsor Social Service Building, 15 Hennessy Road,  Wan Chai, Hong Kong |
| RFP Ref. No: | **ADM/2021/004** |

This is to confirm that we will not be tendering for the captioned work.

(Authorized Signature) (Company Chop)

|  |  |  |
| --- | --- | --- |
| Name in Block letters | : |  |
|  |  |  |
| Position | : |  |
|  |  |  |
| Company Name | : |  |
|  |  |  |
| Telephone Number | : |  |
|  |  |  |
| E-mail Address | : |  |
|  |  |  |
| Date | : |  |

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