




香港社會服務聯會  
The Hong Kong Council of Social Service

贊助人  
行政長官 林鄭月娥女士  
PATRON  
The Chief Executive the Hon. Carrie LAM CHENG Yuet-ngor

行政總裁  
蔡海偉先生  
CHIEF EXECUTIVE  
Mr CHUA Hoi Wai

## MEMORANDUM

To : Official Representatives of Agency Members and Life Members

From : Chua Hoi Wai  
Chief Executive 

Re : **Election of the Executive Committee and Standing Committees (2019-2021)**

Date : August 21, 2019

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The 72<sup>nd</sup> Annual General Meeting (the AGM) and election of members of the Executive Committee and Standing Committees (2019-2021) will be held on **November 8, 2019 (Friday) at the Auditorium, 1/F, Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai, Hong Kong**. Besides, the Executive Committee will convene an **Extraordinary General Meeting (the EGM) on the same day at 2:30pm**, to consider and endorse the amendments to the Constitution of HKCSS.

The AGM will be held immediately after the EGM at 3:15 pm. Details of which will be announced in early October. Nominations for the election of the following seats in the Executive Committee and Standing Committees are now invited:

- 8 members of the Executive Committee for serving a term of 2 years (2019-21); and
- 5 members of each of the four Standing Committees - **Standing Committee on Service Development, Standing Committee on Policy Research and Advocacy, Standing Committee on Sector and Capacity Development and Standing Committee on Public Engagement and Partnership**, serving a term of 2 years (2019-21).

According to the Constitution of the Council, every official representative of Agency Members and Life Member shall have the right to nominate eligible persons for the above elections<sup>[Note]</sup>. A nomination form, which can be duplicated if necessary, is enclosed. Completed nomination forms should be sent to the Election Committee of the Council by hand or by mail to **13/F, Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai, Hong Kong** no later than **September 13, 2019 (Friday) at 5:00 pm**. Completed and signed nomination forms can also be sent by fax to 2865 4916 or by email to [council@hkcss.org.hk](mailto:council@hkcss.org.hk) before the deadline. However, signed originals must be returned by mail or by hand to the above address within one week from the closing date.

A copy of *Election Guide (Chinese version)* for the Election of the Executive Committee, Standing Committees and Specialized Committees has been sent to Life Members and Official Representatives of Agency Members earlier. You may visit the Council's website [www.hkcss.org.hk](http://www.hkcss.org.hk) [*What's New: Election of the Executive Committee and Standing*

*Committees 2019-2021]* for the *Election Guide and the Terms of Reference of the Committees*. The list of serving Committee Members and information on their terms of office can be found on [Committee] on the website.

You may appoint a representative if you are not able to attend and vote in the AGM and/or EGM. A template of *Letter of Proxy* is attached for your use if needed. You can also download it from our website. The completed *Letter of Proxy* must be returned to the Council by fax or by mail **no later than November 5, 2019 at 2:30 pm.**

Should you have any enquiries, please feel free to contact Ms Jasmine LAM, Officer (Membership Liaison and Service) at 2864 2954.

**[Note]**

*According to Para 43(b) of the Constitution of the Council, any persons who are current members of the Board or other similar bodies or paid staff of Agency Members and Life Members shall have the rights to be nominated and to be elected as member of the Executive Committee provided that only one person from each Agency Member may be so nominated and elected into the Executive Committee for any same period of office.*

*Apart from the above, Para 64(c) of the Constitution stipulates that only one representative from the same Agency Member shall be nominated or co-opted to become member of the same Standing Committee for any same period of office. Nominators are advised to check the membership lists of the Committees and members' term of office to ensure the persons to be nominated are eligible for nomination.*

Encl.

1. Nomination Form for the Election of the Executive Committee and Standing Committees
2. Template of Letter of Proxy

c.c. Mr. Bernard CHAN, Chairperson of Executive Committee  
Mr. Kenneth LIU, Chairperson of Election Committee



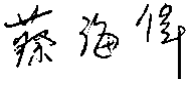
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## 通告

致：機構會員正式代表及永久個人會員

由：行政總裁 蔡海偉 

事由：2019-2021 年度執行委員會及常設委員會選舉提名

日期：2019 年 8 月 21 日

香港社會服務聯會第七十二屆周年會員大會及二零一九至二零二一年度執行委員會及常設委員會選舉，將於 2019 年 11 月 8 日下午於香港灣仔軒尼詩道 15 號一樓禮堂舉行。另外，執行委員會亦定於同日下午 2 時 30 分召開一次特別會員大會，以審核及通過有關本會章程之修訂。

特別會員大會完結後，周年會員大會將緊隨其後於下午 3 時 15 分開始。有關詳情將於本年十月上旬公告。現謹邀請各位提名候選人參與下列委員會席位的選舉：

- 執行委員會委員八名，任期兩年（2019 至 2021 年度）；
- 服務發展常設委員會、政策研究及倡議常設委員會、業界發展常設委員會、公眾參與及伙伴常設委員會各委員五名，任期兩年（2019 至 2021 年度）。

根據本會會章的規定，每名機構會員正式代表及永久個人會員，均有權提名合資格人士參加是次選舉<sup>[備註]</sup>。隨函附上選舉提名表格，如有需要，可自行複印備用。敬請將填妥的提名表格於 **2019 年 9 月 13 日(星期五)下午 5 時正** 或以前郵寄或送遞至香港灣仔軒尼詩道十五號溫莎公爵社會服務大廈 13 樓選舉委員會收。在上述提名截止日期前，提名表格亦可傳真至 2865 4916 或電郵至 [council@hkcss.org.hk](mailto:council@hkcss.org.hk)，惟經簽署的提名表格正本須於提名截止當日後的一個星期內，以郵寄或送遞方式交回本會。

執行委員會、常設委員會及專責委員會選舉的《選舉指引》(中文版)已於較早前寄發予永久個人會員及機構會員的正式代表。該《選舉指引》及各委員會職權範圍已上載本會網頁 [www.hkcss.org.hk](http://www.hkcss.org.hk) 的 [最新消息：2019-2021 年度執行委員會及常設委員會選舉提名]；各委員會現任成員名單及任期資料，可於網頁上的 [委員會名單] 閱覽。

如閣下未克出席周年及/或特別會員會員大會及投票，可委派代表出席。隨本通告附上指定格式的委派代表授權書的式樣，以供有需要時使用；該授權書式樣亦可從本會網頁下載。經填妥的授權書須最遲於 **2019年11月5日(星期二)下午2時30分** 傳真或郵寄交回本會。

如有垂詢，敬請致電 2864 2954 與主任(會員聯繫及服務)林敏婷小姐聯絡。

感謝垂注！

[備註]

根據本會會章第四十三條(二)，任何機構會員的董事會或類似組織的現有成員或受薪職員和永久個人會員，均有權被提名、參選及出任執行委員會成員。但在同一任期內，每機構會員只能有一名代表獲選成為執行委員會成員。

此外，根據會章第六十四條(三)的規定，在同一任期內，每個機構會員只能有一名代表獲提名或增選成為同一常設委員會之成員。謹請提名人在作出提名前，先行閱覽有關委員會成員名單及任期資料，以確保擬提名的人士符合被提名資格。

附件

1. 執行委員會及常設委員會選舉提名表格
2. 委派代表出席周年會員大會授權書

副本交 執行委員會主席 陳智思先生  
選舉委員會主席 廖達賢先生