

THE HONG KONG COUNCIL OF SOCIAL SERVICE  
Standing Committee on Service Development  
 (2017-18)

Minutes of the 6<sup>th</sup> meeting held on 18 September 2018 at 2:30pm in Room 1410 of the Duke of Windsor Social Service Building.

|                |                                   |  |
|----------------|-----------------------------------|--|
| Present:       | Ms Yvonne CHAK (Vice-chairperson) | Hong Kong Christian Service  |
|                | Mr LAI Wing Hoi                   | Caritas – Hong Kong  |
|                | Ms LEUNG Yuen Ching, Cindy        | Hong Kong Family Welfare Society                                     |
|                | Ms CHOW Mee Tim                   | Hong Kong Sheng Kung Hui Welfare Council Limited                     |
|                | Ms LAM Yee Mui                    | The Boys' & Girls' Clubs Association of Hong Kong                    |
|                | Ms Anka MA                        | The Free Methodist Church of Hong Kong                               |
|                | Mr Raymond LAI                    | The Salvation Army   |
|                | Mr CHAN Kwok Bong                 | The Boys' & Girls' Clubs Association of Hong Kong / Rep of SC (CY)   |
|                | Mr NG Ting Shan                   | Care for the Elderly Association Limited / Rep of SC (ELD)           |
|                | Mr Stephen SUI                    | Co-opted Member  |
|                | Ms Crystal CHENG                  | HKCSS  |
|                | Mr Moses MUI (CO, FC)             | HKCSS  |
| In-attendance: | Mr KUO Chun Chuen (CO, Rehab)     | HKCSS  |
|                | Ms Emily LEUNG(CO, Elderly)       | HKCSS  |
|                | Ms Karen Yiu (CO, C&Y)            | HKCSS  |
|                | Ms Teresa So (Recorder)           | HKCSS  |
| Apologies:     | Dr Annissa LUI (Chairperson)      | Hong Kong Lutheran Social Service, Lutheran Church - Hong Kong Synod |
|                | Prof WONG Fu Keung, Daniel        | The University of Hong Kong (Co-opted Member)                        |
|                | Ms Susan SO                       | Hong Kong Society for the Protection of Children                     |
|                | Ms Law Mei Chun, Vivian           | Evangel Children's Home  |
|                | Mrs Angela CHIU                   | Hong Kong Catholic Marriage Advisory Council / Rep of SC (FC)        |
|                | Mrs Winnie WONG                   | The Hong Kong Society for the Deaf / Rep of SC (Rehab)               |

## **1. Confirmation of minutes of the last meeting**

Minutes were confirmed without any amendment.

## **2. Matters arising**

### **2.1. The Review of Ordinance and Codes of Practice for Residential Care Homes (Elderly and People with Disabilities)**

Ms. Crystal Cheng updated the information and issues which had discussed in the working group of Review of Ordinance and Codes of Practice for Residential Care Homes meeting. The working group suggested the nursing service should be enhanced in each Home. Besides, a legal person should be considered in the Licensing Scheme for Residential Care Homes for the Elderly. It meant the legal person should obtain professional qualifications. Fernando Cheung had proposed a private bill on Residential Care Homes for the Elderly which emphasized on the licensing issues of residential homes so as to raise the standard of the homes, especially those private ones.

Some members concerned the responsibility and penalties of the legal person. For example, how to define individual responsibility and the level of penalties? A member suggested the superintendent should be professional so as to maintain the service quality of residential homes. Some members expressed the SWD should hold a public hearing to hear the public voice and consult NGOs' opinions in order to balance different parties' interests.

### **2.2. 2018 Welfare Agenda and Priorities Setting (WAPS) Exercise**

The papers of 2018 WAPS were sent to the SWD and uploaded on our website. Besides, the evaluation meeting with SWD will be held on 4 December. The HKCSS is preparing for the 2019 WAPS. Crystal reminded the 1<sup>st</sup> specialized committee meeting needs to discuss the suggested items of 2019 WAPS.

### **2.3. Lump Sum Grant(LSG) Review on notional staffing of services**

Cheung Lai Wah has indicated 9 suggestions of the proposal so as to enhance the notional staffing establishment in the Lump Sum Grant (LSG) Subvention System in the last meeting. Some members suggested we could develop a conceptual framework to cater for different services for data collection to the captioned survey. Then, we could consolidate 9 suggestions to the Government so as to enhance the LSG system.

Members concerned the survey on notional staffing establishment and doubt how the data could be applied in the LSG system. The notional staffing formula also has been emphasized in the meeting.

### **2.4. Public consultation on "How to tackle land shortage?"**

The forum was held on 30<sup>th</sup> August 2018 to discuss the land planning and social services issues. Participants have discussed the ratio of land utilization. Some people proposed the land planning needs to consider the population growth. The Council has drafted the proposal and sent to the concerned department.

## **3. For discussion**

### **3.1. Evaluation on 2017-2018 Annual Business Plan**

Crystal and four Chief Officers presented the evaluation on 2017-2018 annual business plan. Crystal reviewed the effectiveness of 2017 WAPS and 2017 BPA. Besides, manpower planning, Ordinance and Codes of Practice for Residential Care Homes, and Carers support were emphasized in the meeting.

### **3.2. Shortage of manpower**

Crystal presented the manpower shortage situation in social welfare sector and mentioned the Government would like to explore the possibility of importation of labour. The positive and negative impacts on importation of labour measure were analyzed. Members also shared the manpower shortage phenomenon existing among different industries so that the importation of labour input was one of means to reduce this problem. Besides, social welfare industry needed to attract more people to join the industry to alleviate the succession problem as more front-line workers would retire in near future.

Members agreed with this suggestion. Some members believed that the importation of labour was the key method in the near future. However, it was necessary to discuss this policy in details with different stakeholders. A member indicated the increase of ageing population led to increasing demand of carers. Robot was a trend in taking care of the elderly, but it was unable to deal with detailed things and the technology was not well-developed. Thus, we still needed to recruit people from developing countries at this moment. Furthermore, there was a high turnover rate of the Navigation Scheme for Young Persons in Care Services so that the Government considered to recruit people from overseas countries and strengthen local elderly and rehabilitation service. On one hand, the importation of labour should not influence the existing employment opportunities of local employment; on the other hand, the Government needed to provide more training for local people so as to ensure service quality.

## **4. For Information**

### **4.1. Progress report ( Appendix 2)**

The progress of each service team was illustrated in the report. Members were encouraged to go through with the documents.

### **4.2. 2019 The Best Practice Awards**

The Organizing Committee was formed and the first meeting would be held on 27 September 2018. The details would be discussed in the next Standing Committee on Service Development meeting.

## **5. Any other business**

Crystal highlighted the Cares Symposium which would be held on 19 October. Members were recommended to join.

## **6. Date of next meeting for next term**

The 1<sup>st</sup> meeting would be held either on 20 November 2018 or 27 November 2018, at 2:30 pm.  
*(Post-meeting note: the 1<sup>st</sup> meeting has changed to 29<sup>th</sup> November 2018 at 2:30p.m. in Room 1410).*

Adopted By: \_\_\_\_\_  
(Chairperson)

Date: \_\_\_\_\_