

THE HONG KONG COUNCIL OF SOCIAL SERVICE
Standing Committee on Service Development
 (2017-18)

Minutes of the 5th meeting held on 24 July 2018 at 2:30pm in Room 1410 of the Duke of Windsor Social Service Building.

Present:	Dr Annissa LUI (Chairperson)	Hong Kong Lutheran Social Service, Lutheran Church - Hong Kong Synod
	Ms Yvonne CHAK (Vice-chairperson)	Hong Kong Christian Service
	Mr LAI Wing Hoi	Caritas – Hong Kong
	Ms LEUNG Yuen Ching, Cindy	Hong Kong Family Welfare Society
	Ms CHOW Mee Tim	Hong Kong Sheng Kung Hui Welfare Council Limited
	Ms Susan SO	Hong Kong Society for the Protection of Children
	Ms Anka MA	The Free Methodist Church of Hong Kong
	Mr Raymond LAI	The Salvation Army
	Mr CHAN Kwok Bong	The Boys' & Girls' Clubs Association of Hong Kong / Rep of SC (CY)
	Mrs Angela CHIU	Hong Kong Catholic Marriage Advisory Council / Rep of SC (FC)
	Mr NG Ting Shan	Care for the Elderly Association Limited / Rep of SC (ELD)
	Mrs Winnie WONG	The Hong Kong Society for the Deaf / Rep of SC (Rehab)
	Ms Crystal CHENG	HKCSS
In-attendance:	Mr Moses MUI (CO, FC)	HKCSS
	Mr KUO Chun Chuen (CO, Rehab)	HKCSS
	Ms Emily LEUNG (CO, Elderly)	HKCSS
	Ms Karen Yiu (CO, C&Y)	HKCSS
	Ms Teresa So (Recorder)	HKCSS
Apologies:	Prof WONG Fu Keung, Daniel	The University of Hong Kong (Co-opted Member)
	Ms LAM Yee Mui	The Boys' & Girls' Clubs Association of Hong Kong
	Mr Stephen SUI	Co-opted Member

1. Confirmation of minutes of the last meeting

Minutes were confirmed without any amendments.

2. Matters arising

2.1. The Review of Ordinance and Codes of Practice for Residential Care Homes (Elderly and People with Disabilities)

Ms. Crystal Cheng presented the key information and concerns which had discussed in the working group of Review of Ordinance and Codes of Practice for Residential Care Homes meeting. The statutory minimum requirement for an average net floor area per resident in the residential care homes had been discussed. However, consensus among working group members was still not yet reached.

For the staffing provision issue, Ms. Crystal Cheng shared that all the members of the working group agreed to increase the manpower ratio including both front-line staff and the professional staff so as to enhance the quality of services. Moreover, there was a new initiative to allow individual agency to establish their own flexible manpower management during the core service hours with the pre-approval of SWD, which aimed at meeting the needs of different residents and enhancing the workflow of different service operators. Another initiative was to establish a “stationing nurses” during day-time in each residential home. However, our members showed concern the definition and responsibilities of the so called “stationing nurses” without regarding as on-duty staff. Hence, members concerned the difference between the stationing nurse and on-duty nurse with regard of their accountability.

2.2. 2018 Welfare Agenda and Priorities Setting (WAPS) Exercise

The papers of 2018 WAPS were sent to members for comments. No further comments were received from the members and then the papers were finally sent to the SWD for the consideration of the coming resource allocation exercise. .

2.3. Annual Submission

Ms. Crystal Cheng highlighted the headlines as well as the key recommendations of the annual submission. The draft of the annual submission was then shared with members for further comment.

3. For discussion

3.1. Lump Sum Grant Review on notional staffing of services

Ms Cheung Lai Wah reported the organizing work for the survey on notional staffing establishment. Firstly, she indicated 9 suggestions of the proposal so as to enhance the notional staffing establishment in the Lump Sum Grant (LSG) Subvention System. Secondly, she suggested a survey could be conducted by phase. Members expressed their concerns and difficulties such as the lack of Social Worker Officer in some small subvented organization, the method of filling the form in this survey, difficult to find a common reference due to the different FSA output of different services, etc. Some members also concerned whether the increase of frontline staff’s could be reflected due to the changing needs of the society and the complexity of the social problems.

Some members suggested we could consider to deliberate some common principles or a conceptual framework to cater for different services for data collection to the captioned survey. For examples, the elements of the framework could base on service input, service output, service needs, service complexity, service quality, and so forth. Members agreed it would be desirable to discuss these suggestions on or before 18 September 2018.

3.2. Public consultation on “How to tackle land shortage?”

Mr Keith Wong of the Council presented the content of public consultation on land shortage. The land use planning and HKCSS’s initial response to the urban planning were also shared in the meeting. The effectiveness of land use, the issues of development cost and challenges were emphasized by the Government on the land use issue. However, Keith indicated the Government did not mention the usage and resource allocation of the developed land. Hence, it was not sure whether the social services would be benefited from the developed land.

In this case, some members suggested that the Government could take reference from some overseas countries such as Canada, in which the Government provided some incentives to the private sector so as to attract them to provide various elderly services. Also, some members believed that the urban planning or land usage should base on the principle of friendly community so that different service users could be inclusive and integrated in the community. If there was the inclusive community, those mental health service could be located in different districts.

To have further in-depth discussion, a forum would be held on 30 August. Different stakeholders would be invited to attend the forum. The future land planning and social services issues on premise could be further deliberation.

4. For Information

4.1. Progress report

The progress of each service team was illustrated in the report. Mr. Moses Mui updated the information on parental substance abuse pamphlet. Some organizations in different districts were striving to provide various services for different target groups who were troubled by drugs.

5. Any other business

Ms. Crystal Cheng highlighted two overseas events would be held in September and October. The Rehacare International 2018 in Japan would be held from 26 -29 September and the Home Care & Rehabilitation Exhibition cum Study Visit on Long Term Care in Germany would be held from 9-12 October. Members were welcome to nominate their staff to apply for these events.

6. Date of next meeting and proposed meeting schedule for 2018

The 6th meeting would be held on 18 September 2018. Date and time were shown as below:

No. of meeting	Date
6.	18 September 2018 (Tue) at 2:30pm

Adopted By: _____
(Chairperson)

Date: _____