

THE HONG KONG COUNCIL OF SOCIAL SERVICE
Standing Committee on Service Development
 (2019-20)

Minutes of the 2nd meeting held on 22nd January 2019 at 2:30pm in Room 1410 of the Duke of Windsor Social Service Building.

Present:	Ms Yvonne CHAK (Chairperson)	Hong Kong Christian Service
	Ms MA Lai Wah, Anka	The Free Methodist Church of Hong Kong
	Mr CHU Muk Wah, Daniel	Yang Memorial Methodist Social Service
	Ms LEUNG Wai Ling, Rachel	Heep Hong Society
	Ms CHAN Lai Kwan, Queenie	Evangelical Lutheran Church Social Service-HK
	Ms CHOW Mee Tim	Hong Kong Sheng Kung Hui Welfare Council Limited
	Ms LEUNG Yuen Ching, Cindy	Hong Kong Family Welfare Society
	Mrs WONG HO Kit Yuk, Winnie	The Hong Kong Society for the Deaf (Rehab)
	Mr NG Ting Shan	Care for the Elderly Association Limited / Rep of SC (ELD)
	Ms LAM Yee Wan, Eliza	Caritas-Hong Kong (FC)
	Mr Ling Kar Kan	Co-opted Member
	Ms Crystal CHENG	HKCSS
In-attendance:	Ms Law Lam, Lynn (Officer, FC)	HKCSS
	Ms Emily LEUNG(CO, Elderly)	HKCSS
	Ms Teresa So (Recorder)	HKCSS
	Mr KUO Chun Chuen (CO, Rehab)	HKCSS
Apologies:	Mr LAI Wing Hoi (Vice-Chairperson)	Caritas – Hong Kong
	Ms LAW Mei Chun, Vivian	Evangelical Free Church of China- Evangel Children's Home
	Ms CHUNG Mei Ling	Hong Kong Lutheran Social Service, LC-HK (CY)
	Mr LAI Kwan Ho, Raymond	The Salvation Army
	Mr Stephen SUI	Co-opted Member
	Ms Karen Yiu (CO, C&Y)	HKCSS
	Mr Moses Mui (CO, FC)	HKCSS

1. Confirmation of minutes of the last meeting

Minutes were confirmed without any amendment.

2. Matters arising

2.1. The Review of Ordinance and Codes of Practice for Residential Care Homes (Elderly and people with Disabilities)

Crystal shared the follow-up work of Working Group on the Review of Ordinances and Codes of Practice for Residential Care Homes. She shared that the SWD would consider a series of factors when the Government issued the licence. In order to promote professionalization for Residential Care Services, Crystal shared the future registration system for a qualified Superintendent. Professionals, who would like to be a superintendent, needed to take the Training for Home Managers (Course A: not less than 100 study hours) while those non-professionals were required to take the Training for Home Managers (Course B: not less than 240 study hours).

Crystal introduced the principles of the area of floor space per resident for residential care homes for the elderly. The Government planned to increase the area of floor space per resident for residential care homes. She also pointed out the importance of transitional period. The Government suggested that the Low-care-level, Medium-care-level homes and High-care-level homes needed to achieve the standard within 8 years.

Members expressed their concerns on “private bill” issue that raised by Fernando Cheung. members strongly opposed their suggested bill and worried about its implementation in NGO. Members suggested they needed to consult NGOs before submitting the bill to the LegCo. Members also expected to have further opportunity to voice out our concerns with both Dr Fernando Cheung and Mr Shiu Ka Chun of the LegCo members.

2.2. 2019 Best Practice Awards in Social Welfare

Crystal had introduced the progress of 2019 Best Practice Awards. She encouraged NGOs to join the scheme and participate in the briefing session which would be held on 30 Jan 2019.

3. Discussion

3.1. A New Phase of the Special Scheme on Privately Owned Sites for Welfare Uses

Crystal introduced the second phase of the special scheme. Members expressed their concerns and suggested as below:

- a. To raise this agenda in the Agency Heads Meeting
- b. To organize a consultation and invite speakers to share their experiences
- c. To set up a task group
- d. To hold a meeting with SWD

Members agreed that we needed to hold an internal meeting before meeting with Mr. Lam Ka Tai, the Deputy Director of Social Welfare (Service) of the SWD and his responsible staff. A member suggested that the Standing Committee on Service Development should play an important role in facilitating data collection and ideas sharing. After discussion, a task group would be restructured under this Committee to discuss the strategies and solutions about this Scheme.

A member suggested that we should invite experts, who had experience in handling the project so as to share their knowledge and experience. A member also pointed out that we should encourage NGOs to exchange information with each other.

3.2. Proposed Creation of a Senior Principal Executive Officer Post in the SWD

Crystal briefly introduced the notional staffing establishment regarding the creation of a senior principal executive post to head the new Planning and Development Branch. Members agreed that the committee needed to evaluate and oversee the progress after implementation.

3.3. Business Plan of 2019-2020

This item would be discussed next meeting due to insufficient meeting time.

4. For Information

4.1. Progress report (Appendix 2)

A full report had been sent to members, and they were encouraged to go through the documents.

4.2. Progress of the task group on manpower shortage

This item would be shared next meeting due to the insufficient meeting time.

4.3. Progress of the suggestions on review of LSG on notional staffing establishment

Members agreed that the Government needed to adjust the notional staffing establishment so as to meet the increasing demand on social welfare. The Chairperson briefly introduced nine suggestions on notional staffing establishment, members were encouraged to collect data and information in the future.

The Chairperson suggested that we might submit a position paper after collecting data and statistics from NGO. A member suggested communicating with the Government based on the position paper and asked for the subsidy to support staffing provision.

Members also concerned the number of staffing provision of Social Work Degree, the post of personal care worker, professional post creation, central administration, etc. The Chairperson would express the above concerns in the Specialized Committee on Sector of Finance. Besides, Chief Officers were encouraged to discuss the LSG in their Specialized Committees. Finally, we might express our concerns in the WAPS which would be held on 15 May 2019.

5. Any other business

Nil.

6. Report back session on Joint World Conference on Social Work, Education and Social Development in Dublin, Ireland

Delegates joined the Joint World Conference on Social Work, Education and Social Development 2018 (SWSD 2018) in July 2018. They had presented some key information about the sustainable development in Ireland and shared their experiences in the meeting. Delegates exchanged some hot issues with members such as community development and social enterprise; health, mental health and disability; rights of families and children.

7. Date of next meeting

The 3rd meeting would be held on 19 March 2019. The date and time were shown as below:

No. of meeting	Date
4.	21 May 2019 (Tue) at 2:30pm
5.	23 July 2019 (Tue) at 2:30pm
6.	24 September 2018 (Tue) at 2:30pm

Adopted By: _____
(Chairperson)

Date: _____