

THE HONG KONG COUNCIL OF SOCIAL SERVICE
Standing Committee on Service Development
 (2018-19)

Minutes of the 1th meeting held on 29th November 2018 at 2:30pm in Room 1410 of the Duke of Windsor Social Service Building.

Present:	Ms Yvonne CHAK (Chairperson)	Hong Kong Christian Service
	Mr LAI Wing Hoi (Vice-Chairperson)	Caritas – Hong Kong
	Ms MA Lai Wah, Anka	The Free Methodist Church of Hong Kong
	Mr CHU Muk Wah, Daniel	Yang Memorial Methodist Social Service
	Ms LEUNG Wai Ling, Rachel	Heep Hong Society
	Ms CHAN Lai Kwan, Queenie	Evangelical Lutheran Church Social Service-HK
	Ms CHOW Mee Tim	Hong Kong Sheng Kung Hui Welfare Council Limited
	Ms LEUNG Yuen Ching, Cindy	Hong Kong Family Welfare Society
	Mrs WONG HO Kit Yuk, Winnie	The Hong Kong Society for the Deaf (Rehab)
	Mr NG Ting Shan	Care for the Elderly Association Limited / Rep of SC (ELD)
	Ms LAM Yee Wan, Eliza	Caritas-Hong Kong (FC)
	Ms CHUNG Mei Ling	Hong Kong Lutheran Social Service, LC-HK (CY)
	Mr Stephen SUI	Co-opted Member
	Ms Crystal CHENG	HKCSS
In-attendance:	Mr CHAN Wing Sun (Officer, FC)	HKCSS
	Ms Emily LEUNG(CO, Elderly)	HKCSS
	Ms Karen Yiu (CO, C&Y)	HKCSS
	Ms Teresa So (Recorder)	HKCSS
Apologies:	Mr LAI Kwan Ho, Raymond	The Salvation Army
	Ms LAW Mei Chun, Vivian	Evangelical Free Church of China- Evangel Children's Home
	Mr KUO Chun Chuen (CO, Rehab)	HKCSS

1. Welcoming and Introduction

Ms. Crystal Cheng, on behalf of the Committee, welcomed the new members joining the Committee.

2. Terms of reference of the Standing Committee

The paper on terms of reference of the Committee was shared and adopted by the members.

3. Election of Chairperson, Vice-Chairperson and representative to Council Exco

Ms Yvonne CHAK was elected to be the Chairperson and Mr LAI Wing Hoi was supported to be the Vice-chairperson, and he would be the representative of our Committee to join the Executive Committee as well.

4. Nomination of co-opted member for 2018-2020

After the deliberation, members suggested to invite 1) Mr Ling Kar Kan(凌嘉勤) or 2) Mr Freddy Law (羅偉鴻) to be the co-opted member. Crystal would help to contact them.

(Post-meeting note: Mr Ling Kar Kan(凌嘉勤) accepted the invitation to be the co-opted member of Standing Committee on Service Development).

5. Declaration of interest

Same as usual practice, all committee members were required to fill in the declaration form, in order to enhance the governance and accountability of the Council and to protect our committee members from criticisms arising from potential conflicts of interests. Crystal reminded each member to return the declaration form to the Council. Members would need to submit one form only if they joined more than one committee.

6. Confirmation of minutes of the last meeting

Minutes were confirmed without any amendment.

7. Matters arising

7.1. The Review of Ordinance and Codes of Practice for Residential Care Homes (Elderly and people with Disabilities)

Crystal shared the follow-up work of Working Group on the Review of Ordinances and Codes of Practice for Residential Care Homes. Firstly, Crystal introduced the principles of the area of floor space per resident for residential care homes for the elderly. Crystal also pointed out the Government planned to increase the area of floor space per resident for residential care homes. The area of floor space per resident for high care level homes would be increased from 6.5 square metres to 9.5 square metres. At the same time, it was suggested that the area of floor space per resident for the medium care level homes and low care level homes would be increased from 6.5 square metres to 8 square metres. Secondly, the government would provide recognised training courses for Superintendent. For example, professionals who would like to be a superintendent needed to take the Training for Home Managers (Course A: not less than 100 study hours) while those non-professionals needed to the Training for Home Managers (Course B: not less than 240 study hours).

Members agreed to review the Ordinances and Codes of Practice for Residential Care Homes in specialized committees. Also, the committee needed to communicate with Dr. Fernando Cheung respective on raising social welfare issues or bills in the legislative council. Finally, members suggested holding a forum to collect NGOs' opinions for this topic in the future.

7.2. 2019 Best Practice Awards in Social Welfare

Crystal reported the progress of the event. The details could be reported in the next Standing Committee on Service Development meeting due to the time constraint.

8. For discussion

8.1. Carer Support policy and service

Emily shared that the demand for elderly services has increased substantially in Hong Kong due to the increase of ageing population, the situation of "the elderly taking care of the elderly" even got worse. Members agreed that we should solve this problem by strengthening public education, carers' capacity building, and developing an assessment tool for emotional evaluation. A member mentioned that the social welfare industry needed to develop a positive imagine and recognize carers' contributions.

Emily reported the work priorities of elderly service. It included promoting development of Age-Friendly Cities, integrating gerontechnology and service, developing carers-centred policy, etc.

8.2. A new phase of the Special Scheme on Privately Owned Sites for Welfare Uses

For the Special Scheme, individual NGOs had submitted different proposals that were currently at different stages of planning or development. The progress of all the proposals was reviewed by the Government as some of them were difficult to proceed further in the near future. Consequently, the Government was preparing to reopen the Scheme to invite new applications from NGOs as revealed in the Government 2018 Policy Address. A meeting would be held with SWD, the Council and concerned NGOs on 30th Nov to discuss the enhancement of the 1st batch of the Scheme and the way to start the 2nd batch of the Scheme effectively.

Crystal also reported that the Social Welfare Department was preparing for the launch of the Second Phase of the Special Scheme. Members were encouraged to attend the briefing session which would be held on Wednesday, 12 December 2018.

8.3. Midterm evaluation of business plan (2018-19)

Crystal and the Chief Officers of respective service summarized their core business achievement in last 6 months. For instances, Carers issues, Services for separated/divorced parents and children, Sexual Violence, Student Suicides, School-based social work service were highlighted in the presentation.

9. For Information

9.1. Workflow on 2019 Welfare Agenda and Priorities Setting Exercise (WAPS)

Members were encouraged to go through the documents.

9.2. Progress report

The progress of each service team was illustrated in the report. Members were encouraged to go through the documents.

9.3. HKCSS responses to the 2018 Policy Address

Members were encouraged to go through the documents.

10. Any other business

Nil

11. Date of next meeting

The 2nd meeting would be on 22 January 2019. Date and time were shown as below:

No. of meeting	Date
2.	22 January 2019 (Tue) at 2:30pm
3.	19 March 2019 (Tue) at 2:30pm
4.	21 May 2019 (Tue) at 2:30pm
5.	23 July 2019 (Tue) at 2:30pm
6.	24 September 2018 (Tue) at 2:30pm

Adopted By: _____
(Chairperson)

Date: _____