

THE HONG KONG COUNCIL OF SOCIAL SERVICE

Standing Committee on Service Development
(2017-18)

Minutes of the 1st meeting held on 22 November 2017 at 2:30pm in Room 1410 of the Duke of Windsor Social Service Building.

Present:	Dr Annissa LUI (Chairperson)	Hong Kong Lutheran Social Service, Lutheran Church - Hong Kong Synod
	Ms Yvonne CHAK (Vice-chairperson)	Hong Kong Christian Service
	Ms Vivian LAW	Evangelical Free Church of China - Evangel Children's Home
	Ms LEUNG Yuen Ching, Cindy	Hong Kong Family Welfare Society
	Ms LAM Yee Mui	The Boys' & Girls' Clubs Association of Hong Kong
	Ms Anka MA	The Free Methodist Church of Hong Kong
	Mrs Angela CHIU	Hong Kong Catholic Marriage Advisory Council / Rep of SC (FC)
	Mrs Winnie WONG	The Hong Kong Society for the Deaf / Rep of SC (Rehab)
	Ms Crystal CHENG	HKCSS
In-attendance:	Ms Karen YIU (CO, CY)	HKCSS
	Ms Emily LEUNG (CO, Elderly)	HKCSS
	Mr KUO Chun Chuen (CO, Rehab)	HKCSS
	Ms Franki WONG (Recorder)	HKCSS
Apologies:	Mr LAI Wing Hoi	Caritas – Hong Kong
	Ms CHOW Mee Tim	Hong Kong Sheng Kung Hui Welfare Council Limited
	Ms Susan SO	Hong Kong Society for the Protection of Children
	Mr Raymond LAI	The Salvation Army
	Mr NG Ting Shan	Care for the Elderly Association Limited / Rep of SC (ELD)
	Dr WONG Fu Keung, Daniel	The University of Hong Kong (Co-opted Member)
	Mr Moses MUI (CO, FC)	HKCSS

1 Welcoming and Introduction

Ms Crystal Cheng welcomed all members joining the Committee.

2 Terms of reference of the Standing Committee

Terms of reference of the Committee was shared and adopted by the members.

3 Election of Chairperson, Vice-Chairperson and representative to Council Exco

Dr Annissa Lui was elected to be the Chairperson, and she would be the representative of Standing Committee to join the Executive Committee as well. Ms Yvonne Chak was supported to be the Vice-chairperson.

4 Nomination of co-opted member for 2017-19

After the deliberation, members suggested inviting Mr Stephen Sui to be the co-opted member. Mrs Winnie Wong would help approaching Mr Sui.

5 Declaration of interest

Same as the practice of last year, all committee members were required to fill in the declaration form, in order to enhance the governance and accountability of the Council and to protect our committee members from criticisms arising from potential conflicts of interests. Ms Crystal Cheng reminded each member to return the declaration form to the Council once ready. Members would need to submit one form only if they joined more than one committee.

6 Confirmation of minutes of the last meeting for 2016-17

Minutes were confirmed without any amendment.

7 Matters arising

7.1 2017 Best Practice Awards in Social Welfare

The award presentation sum sharing of the winners of Golden Awards was held in the HKCSS Convention 2017 cum 70th Anniversary on 1 November 2017. A booklet was published to introduce those 18 winning projects. A sharing forum would be held tentatively on 20 January 2018. The forum aimed at providing a mutual learning platform for social workers and introducing the outstanding projects or services to social work students.

7.2 Public Consultation on Gender Recognition

The deadline of the captioned consultation was extended to 31 December 2017, in order to allow the public to have enough time to study the paper and respond to the consultation. The Council would consolidate the views from the sector and concerned committees and prepare the submission. Drafted submission would be sent to members for comment once ready.

7.3 The review of Ordinance and Codes of Practice for Residential Care Homes (Elderly and People with Disabilities)

According to the existing requirement, the residential care homes of elderly and PwDs should provide the minimum area of 6.5 m² per resident, while this requirement had not been reviewed for 20 years. In order to enhance the service quality and cope with the care need of service users, the Council would arrange a cross-service platform of elderly and rehabilitation services to seek for the consensus on the proposed minimum area.

8 For discussion

8.1 Feedback on the HKCSS Convention 2017 cum 70th Anniversary

The event was held on 1 November and recorded over 1,000 participants. Members understood the limitation of the venue, thus suggested considering to re-run those favorable sessions.

8.2 Carer support policy and service

Ms Crystal Cheng recapped the recent tragedies of hidden families or service users at high risk. Members agreed with the needs of enhancing the carer support. Some suggestions were initiated, including forming district-based or estate-based supportive groups; having more collaboration with district councilors; increasing the service provision of respite service and providing home-based carer support, etc. The Council would try to liaise with related departments or parties to enhance the support to carers.

8.3 2017 Policy Address

The 1st policy address of Mrs Carrie Lam, Chief Executive of HKSAR, was released and the general feedback was quite positive. Two press releases of the Council were shared with members for perusal.

8.4 Midterm evaluation of business plan (2017-18)

Ms Crystal Cheng and the COs of each service summarized their working progress in last 6 months. A written mid-term report would be shared with members later. The core items taken care by this committee included WAPS, Best Practice Awards, manpower planning and follow up on some service program plans.

9 For Information

9.1 Progress update of SWD on 2017 Welfare Agenda and Priorities Setting Exercise (WAPS)

The evaluation meeting with SWD was rescheduled to 5 December 2017. The progress update of SWD was shared for members' perusal only. Members were reminded to keep the paper confidential until the evaluation meeting was held with SWD.

9.2 Progress report

The progress of each team was illustrated in the report.

10 Any other business

Mr Crystal Cheng reminded members that the latest audit report was released by Audit Commission. Full report could be downloaded at http://www.aud.gov.hk/pdf_e/e69ch01.pdf.

11 Date of next meeting and proposed meeting schedule for 2018

The next meeting would be rescheduled to 23 January 2018 at 2:30pm. The rest of the meeting dates of 2018 were shown below:

No. of meeting	Date
2.	16 January 2018 (Tue) → 23 January 2018 (TUE) at 2:30pm
3.	20 March 2018 (Tue) at 2:30pm
4.	15 May 2018 (Tue) at 2:30pm
5.	17 July 2018 (Tue) at 2:30pm
6.	18 September 2018 (Tue) at 2:30pm

Adopted By: _____
(Chairperson)

Date: _____