

## THE HONG KONG COUNCIL OF SOCIAL SERVICE

**Standing Committee on Service Development**

(2016-17)

Minutes of the 1<sup>st</sup> meeting held on 1 December 2016 at 2:30pm in Room 1410 of the Duke of Windsor Social Service Building.

Present:	Mrs Helina Yuk (Chairperson)	Hong Kong SKH Lady MacLehose Centre
	Dr Annissa Lui (Vice-chairperson)	Hong Kong Lutheran Social Service, Lutheran Church - Hong Kong Synod
	Ms Vivian Law	Evangel Children's Home
	Mrs Queenie Wong	Evangelical Lutheran Church Social Service - Hong Kong
	Mr Cooke Cheung	St James' Settlement
	Ms Anka Ma	The Free Methodist Church of Hong Kong
	Ms Yvonne Chak	Hong Kong Christian Service/ Rep of SC (ELD)
	Mrs Angela Chiu	Hong Kong Catholic Marriage Advisory Council / Rep of SC (FC)
	Mrs Winnie Wong	The Hong Kong Society for the Deaf / Rep of SC (Rehab)
	Ms Crystal Cheng	HKCSS
In-attendance:	Mr Moses Mui (CO, FC)	HKCSS
	Ms Karen Yiu (CO, CY)	HKCSS
	Mr Kuo Chun Chuen (CO, Rehab)	HKCSS
	Ms Franki Wong (Recorder)	HKCSS
Apologies:	Mr Lai Wing Hoi	Caritas – Hong Kong
	Ms Susan So	Hong Kong Society for the Protection of Children
	Ms Lam Yee Mui	The Boys' & Girls' Clubs Association of Hong Kong
	Mr CHAN Kwok Bong	The Boys' & Girls' Clubs Association of Hong Kong/ Rep of SC (CY)
	Mr Raymond Lai	The Salvation Army
	Ms Grace Chan (CO, Elderly)	HKCSS

## **1 Welcoming and Introduction**

Ms Crystal Cheng welcomed all members joining the Committee.

## **2 Terms of reference of the Standing Committee**

Terms of reference of the Committee was shared and adopted by the members.

## **3 Election of Chairperson, Vice-Chairperson and representative to Council Executive Committee(EXCO)**

Mrs Helina Yuk was elected to be the Chairperson, and she would be the representative of Standing Committee to join the Executive Committee as well. Dr Annissa Lui was supported to be the Vice-chairperson.

## **4 Nomination of co-opted member for 2016-18**

After the deliberation, members suggested inviting Prof Daniel WONG of City U to be the co-opted member. Dr Lee Tsor Kui of Poly U and Prof Cecilia Chan of HKU were also recommended. Mr Kuo Chun Chuen would help make the invitation to Prof Daniel Wong.

## **5 Declaration of interest**

To enhance the governance and accountability of the Council and to protect our committee members from criticisms arising from potential conflicts of interests, all committee members were required to fill in the declaration form.

## **6 Confirmation of minutes of the last meeting for 2015-16**

Minutes were confirmed without any amendment.

## **7 Matters arising**

### **7.1 2016 Welfare Agenda and Priorities Setting (WAPS) Exercise**

The evaluation meeting was held with SWD. SWD satisfied with the overall arrangement of the event and agreed to keep using this rundown and grouping for discussion next year. Crowd control during the time switching to the group discussion section and time management would be further improved to make the rundown smoother. There would be a progress update meeting with SWD in mid February 2017. The annual meeting of 2017 would be tentatively held in the morning on 21 June 2017.

## **7.2 Strategies of engagement of new LegCo members**

A special meeting with Mr Shiu Ka Chun was held in mid October. The major concerns were channeled to him and he also shared his work plan in LegCo with us as well. To maintain the dialogue with Mr Shiu, Ms Crystal Cheng had invited him to have a regular meeting with our Chief Officers of Service Development. Besides, he would join the Joint Meeting of 3 Associations (i.e. the Council, Hong Kong Social Workers Association and Hong Kong Social Workers' General Union).

## **7.3 List of concerns to the HKSAR CE election**

The latest version of the concern list was shared with members for perusal. The 1<sup>st</sup> election forum would be held on 15 December 2016. Mr Woo Kwok-hing would come and exchange views with the participants. Members and their colleagues were welcome to attend the forum.

## **8 For discussion**

### **8.1 Issues of quality assurance of Residential Care Home for the Elderly (RCHE) & Residential Care Homes for Persons with Disabilities(RCHD)**

A spate of incidents happened in the residential care homes for both elders and people with disabilities were reported and had drawn the public's attention on quality assurance and monitor mechanism of those services. Mr Matthew Cheung, Secretary for Labour and Welfare had promised to review the ordinance of the residential care home after the completion of Elderly Service Program Plan. The review of Rehabilitation Service Program Plan would start in Q2 in 2017 as well. To enhance the protection to the service users, it was suggested to set up an independent committee for the issue and cancellation of the license, and the license holders should take the criminal liability for the incidents.

It was confirmed that the Pilot Scheme on Residential Care Service Voucher for the Elderly would be commenced. Members had no objection on the launch of the voucher scheme, but worried that the money would only benefit those private homes which might not provide qualified services, hence it was not beneficial to the service users.

### **8.2 Midterm evaluation of business plan (2016-17)**

Ms Crystal Cheng and the COs of each service summarized their working progress in last 6 months. A written mid-term report was shared with members for perusal. The core items taken care by this committee included WAPS, 2017 Best Practice

Awards, manpower planning, premise planning and follow up on some service program plans.

**9 For Information**

**9.1 2017 Best Practice Awards in Social Welfare**

The organizing committee had been formed. The first meeting was held to discuss the project details. The briefing session would be held in January 2017 to introduce the assessment criteria and share some tips for the adjudication.

**9.2 Progress report**

The progress of each team was illustrated in the report.

**10 Any other business**

Ms Stella Ho, Project Director, introduced the NGOs Governance Platform Project and invited members for participation. Ms Ho would invite members for sharing more details of the project separately.

**11 Date of next meeting and proposed meeting schedule for 2017**

No. of meeting	Date
2.	<del>17 January 2017 (Tue)</del> → 23 January 2017 at 2pm
3.	21 March 2017 (Tue) at 2:30pm
4.	16 May 2017 (Tue) at 2:30pm
5.	18 July 2017 (Tue) at 2:30pm
6.	19 September 2017 (Tue) at 2:30pm

Adopted By: \_\_\_\_\_  
(Chairperson)

Date: \_\_\_\_\_