

THE HONG KONG COUNCIL OF SOCIAL SERVICE
Standing Committee on Public Engagement and Partnership
Minutes of the 3rd Meeting for the Year 2018/19

Date: 29 May 2019 (Wednesday)
Time: 3:30 pm – 5:30 pm
Venue: Rm 1410, 14/F, Duke of Windsor Social Service Building,
15 Hennessy Road, Wan Chai, HK

Present:

Ms CHAU Shuk King, Kitty	Christian Family Service Centre
Mr LEUNG Chi Hang, Wilfred	The Salvation Army
Ms Kwan Pui Ying, Jenny	Hong Kong Young Women's Christian Association
Mr Walter TSUI	CareER
Ms Ng Man Yin, Connie	St. James' Settlement
Mr Sin Kai Chi, Anthony	Hong Kong Family Welfare Society
Ms TSE Ho Yi, Apple	Hong Kong Christian Service
Mr WONG Man Shun, Stephen	Caritas Wellness Link
Ms CHAN Ka Po, Judy	The Hong Kong and China Gas Company Limited

Apologies:

Mrs Chiu Chui Yuen Fun, Angela	The Hong Kong Catholic Marriage Advisory Council
Mr Ho Hin Ming, Patrick	Evangelical Lutheran Church Social Service - Hong Kong
Mr LAW Wing Chung	Jervois One
Ms LEUNG Shuk Yee, Irene	i-CABLE Communications Limited
Mr ORR Ka Yeung, Kevin	Winner Medical (Hong Kong) Ltd
Mr SZETO Kwong Chiu, Ralph	CMRS Digital Solutions Ltd.

In Attendance:

Mr Cliff Choi	Business Director
Ms Wendy Luk	Senior Manager, Caring Company Scheme
Mr Eddie Tsang	Senior Manager, Corporate Communications
Ms Christine Kwan	Senior Manager, WiseGiving
Ms Roni Chan	Officer, Corporate Communications - Recorder
Mr Keevin Poon	Programme Manager, Caring Company Scheme

1. Welcome new members - Mr. Walter TSUI from CareER

Walter shared the background of CareER:

- Established in 2014, CareER provide job matching services between employers and higher educated people with disabilities and SENs. It is a small NGO with 8 employees.

2. Endorsement of minutes of the last meeting

The minutes of the last meeting held on 26 February 2019 was adopted.

3. Matters arising

3.1 Reporting requirements of the Public Subscription Permit

- Christine reported that she had raised the concerned issue to SWD and understand that HKICPA will consider to issue a practice note for NGOs as reference.
- Wilfred shared that SWD suggested to take reference from World Vision Hong Kong 2017/18 audit report as it has practical example.

3.2 Strategy to lobby private funders to support NGO overheads

- Cliff reported that some lobbying has been done:
 - Leaflet with clear introduction was sent to private foundations network.
 - Cliff will join the meeting of private foundations network and he will explain the rationale of central admin cost.
 - Cliff discussed with The Hong Kong Jockey Club and learnt that it is possible to ask for reasonable handling charges. However, The Jockey Club preferred not to make it as a rule because it will affect many other sectors.
- Members shared experiences of dealing with funders.
- Cliff raised a simple principle: "The smaller project and the smaller organization may ask for a higher percentage of admin cost, while the larger project and the larger organization may ask for a lower percentage."

3.3 BSG Award

- The Business for Social Good Outstanding Awards, the first alike award in Hong Kong, launched by Our Hong Kong Foundation (OHKF) and HKCSS as one of the strategic partners. Wendy introduced the progress of this award, which was the 2nd time since its launch.

- The BSG Award is an attempt to identify local examples of creating social and environmental benefits through viable and profit-making business models.
- The finalists will go through voting among business leaders via OHKF, NGO leaders via HKCSS platform and business school students of local universities in Hong Kong, and the winners of the Award will be announced in November 2019.

4. Discussion

4.1 Feedback on the Caring Company Recognition Ceremony and Partnership Expo

- Wendy reported new elements in the Expo including more friendly use of registration lines, NGO booths to be divided into 10 zones for easier locating of themes and first-time awardees were invited to the ceremony.
- Members' feedbacks on the Expo:
 - Members expressed their appreciation on the usage of the LED wall and expansion of the experiential zone.
 - The idea of extending the opening time of the expo and invitation to university students has been raised.
 - Some undesired location for having exhibition booths shall be avoided.
 - Members made suggestions for improving the registration and differentiation of visitors for easier identification as well.

4.2 Promotion of e-channels for donation collection or receipt of payment for NGOs

- Kitty recapped the discussion and questions raised by the working group. Ralph will invite the Hong Kong Monetary Authority to share updated information on the e-payment gateway.
- Jenny shared experiences about applying different e-payment gateway.
- Members raised concerns on IT and confidentiality issues.

4.3 Tripartite project on improving the living environment of residents of subdivided units

- Cliff reported the updated information of the project.
- This two-year-project will end with a welfare need assessment report

submitted to the SWD for subdivided flat service consideration.

4.4 Proposed outstanding award for smaller non-subvented NGOs

- Cliff explained more details of the award:
 - The applicant organization must be (1) HKCSS agency member, (2) exempt from tax under section 88 of the Inland Revenue Ordinance, (3) expenditure less than 50 million per annual, and (4) Non-subvented.
 - Aim for giving chance to applicants to present their great works to possible funders and building connection.
 - Three round interview process: Panel from HKCSS key management personnel (Chief Officer or above), HKCSS standing committee members, family foundations, heads of HKCSS agency members, hundred dignitaries of the community.
- Walter suggested to give a chance to the interviewee to exchange name card with the panel.

4.5 Upcoming partnership projects

- Cliff reported some updates of Stair Climbing Service (落得樓):
 - The service will be extended for one more year under the funders' support.
 - St. James' Settlement and The Evangelical Lutheran Church of Hong Kong will continue to work in the extension year and serve all the cases from HK 18 districts.
 - Strong possibility to work with URA on the Lift Modernisation Subsidy Scheme and provide stair climbing service to those in need. Possibly, the service will also cover tenement buildings with no elevators all over in Hong Kong.

5. Progress Report

5.1 Caring Company Scheme

- Wendy mentioned about the HSBC Living Business Award, which promotes SMEs to contribute on sustainability related issues riding on the UN Sustainability Development Goals.
- Continued working to support the Big Little Things project ("民生無小事").

5.2 WiseGiving

- Christine reported that the Future Stars - Upward Mobility Scholarship received more than 1,270 nominations this year.
- Cliff mentioned that he is looking for opportunities to work further with schools.

5.3 Corporate Communications

- Eddie mentioned the team would continue to work on promotions for caregiver advocacy, social housing projects and gerontech.

6. **Any other business**

Cliff reported a complaint from an agency member.

7. **Date of next meeting**

The next meeting will be held at 3:30pm on 18 September 2019 (Wednesday).
(Post meeting note: the meeting has been reschedule to 26 September 2019, at 3:30pm)