

THE HONG KONG COUNCIL OF SOCIAL SERVICE
Executive Committee 2017/18

Minutes of the 5th Meeting of the Executive Committee for 2017/18 held on Monday, 30 July 2018 at 5:00 p.m. in Room 201, 2/F., Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai, Hong Kong.

Present : The Hon. Bernard Chan (Chairperson)
Ms. Susan Chan Mr. Francis Chau
Mr. Benny Cheung Ms. Wendy Cheung
Mr. Larry Kwok Mr. Kwok Lit Tung
Mr. Otto Lau Ms. Elizabeth Law
Mr. Kennedy Liu Dr. Annissa Lui
Ms. Becky Luk Dr. CC Luk
Mr. Joseph Man Mr. Ng Shui Lai
Hon. Shiu Ka Chun Ms. Bonnie So
Ms. Kathy Wong Mr. Stephen Wong
Mr. Stephen Yau Ms. Noel Yeung
Ms. Yvonne Yeung

In-Attendance : Mr. Chua Hoi Wai, Chief Executive
Ms. Crystal Cheng, Business Director
Mr. Anthony Wong, Business Director
Mr. Cliff Choi, Business Director

Apologies : Dr. Fung Cheung Tim Mr. Andy Ho
Dr. Lam Ching Choi Mr. Edmond Wong
Ms. Amarantha Yip Dr. Alice Yuk

CONFIRMATION OF MINUTES OF LAST MEETING

1. Minutes of the last meeting dated 28 May 2018 were confirmed.

MATTERS ARISING

2. Annual Submission 2018:

Mr. Chua, Chief Executive, reported that the Annual Submission had been submitted to the Chief Executive of HKSAR and hardcopies of the same were tabled at the Meeting for Members' retention.

MATTERS FOR INFORMATION AND APPROVAL

To note the Chief Executive's Progress Report

3. Members noted the Chief Executive's Progress Report and Mr. Chua provided supplementary information on below issues.

- Community Housing Movement (CHM): Mr. Chua reported that a launching ceremony was held on 29 July for the Sai Wan Project, and representatives from Society for Community Organization (SoCO), Urban Renewal Authority (URA) and the Community Chest were invited. Media response was satisfactory. Mr. Chua further updated that over 100 households were accommodated under different Projects since inception of CHM and the staff team would continue to work towards the target. And as requested, Mr. Chua responded that a visit program to units under CHM would later be planned for ExCo members.
- The Movie Premiere of 《Distinction 非同凡響》: Mr. Chua highlighted that the movie, promoting a positive message on social inclusion, was the opening film at the Hong

Kong Kids International Film Festival on 28 July and it had received positive response. The Council would also hold a charity gala premiere and pre-screening reception on 18 September to raise fund for HKCSS Development Fund in support of initiatives on social innovation. The Chief Executive of HKSAR, Mrs. Carrie Lam and government officials were invited to participate in this meaningful event. Mr. Chua remarked that the movie was also available for other parties, committees, foundations or NGOs who would be interested to plan for a private house-booking charity movie event.

To note the Position of Funds

4. Ms. Elizabeth Law, Hon. Treasurer, reported on the position of funds. Members noted with no further enquiries. The positions of LSG Reserve and Provident Fund Reserve were noted. With no particular usage being suggested at the Meeting, both reserves would be retained to support the Council's normal business operation.

To note and approve Application for Agency Membership

5. Members noted and approved application for agency membership of:
- Evangelical Chinese Gospel Church Limited 基督教頌主堂有限公司
 - Hong Kong Girl Guides Association 香港女童軍總會
 - The Chinese Gold & Silver Exchange Society Charity Fund Limited 金銀業貿易場慈善基金有限公司
 - The Hong Kong Bird Watching Society 香港觀鳥會
 - Sham Ching Youth Association Limited 深青社有限公司

Regarding an agency member's re-application for membership since its last withdrawal, after discussion, the management was advised to review requirements on membership re-application and strategies on member engagement and retention, in order to foster proactive contribution from agency members.

To note and approve Withdrawal of Agency Membership

6. Members noted and approved withdrawal of agency membership of:
- Committee on Youth Smoking Prevention Limited 防止青少年吸煙委員會有限公司
 - Health Promotion Association (HK) Company Limited 促進健康（香港）協會有限公司

To note and approve the Recommendations on Applying the 2018-19 Civil Service Pay Adjustment to the Council

7. Members noted and approved the management's recommendation in applying the 2018-19 civil service pay adjustment to all eligible staff with retrospective effect from 1 April 2018, and to effect payment as early as practicable, given the 2018-19 civil service pay adjustment had been endorsed by the Legislative Council Finance Committee.

In responding to a Member's enquiry, Mr. Chua noted that unless otherwise stated and agreed in the employment contract, the Council would arrange for salary adjustment applicable to all eligible staff including those who had left the Council in or after April.

To note and approve the Review of Enhancements of Provident Fund provided to HKCSS Staff

8. Members noted and endorsed the extension to eligible staff the employer's contribution of 10% of staff salary for another year until 2020-21, which according to Mr. Chua was financially viable for the Council and further extension would be subject to the next annual review.

To note the new Funding and Service Agreement (FSA) Items on Innovation and Technology for Ageing (ITA), and to approve the Establishment of an Expert Group

9. Members noted and approved:
- a) retrospectively the acceptance of additional subvention and the new FSA items on ITA;

- b) the set up of Expert Group on Innovation and Technology Fund for Application in Elderly and Rehabilitation Care and the Terms of Reference; and
- c) the invitation of persons on the potential candidate list to serve in the Expert Group.

To note and approve Delegation to the Chief Executive with Signing Authorization for the Tenancy Agreement and Supplemental Agreement entered into by Council with Chinachem Agencies Limited

10. Members noted and a resolution was passed unanimously that the Chief Executive be hereby authorized by the Executive Committee to sign the tenancy agreement and supplemental agreement with the Chinachem Agencies Limited for the 16 units at World Fair Court (Flats C on 9th, 25th, 27th, 31st and 32nd Floors and Flats D on 15th, 18th, 19th, 20th, 22nd, 23rd, 24th, 26th, 27th, 31st and 32nd Floors of the Building), No.4 Wah Lok Path, Hong Kong.

(Post meeting note: the contents of this resolution had been further updated and it would be submitted to Members of ExCo for endorsement in the Meeting of 24 September.)

To note and approve Opening New Bank Account for Modular Housing Project

11. Members noted and approved opening of a new set of integrated bank accounts for the Modular Housing Project and that the signing authority of new accounts would follow those of the Council's existing accounts.

MATTERS FOR DISCUSSION AND ACTION

Updates on Temporarily Membership Suspension of Non-complying Agency Members

12. Following up on the last discussion, Mr. Cliff Choi, Business Director, reported that of the 11 non-complying agency members with membership temporarily suspended, 5 of them had their membership status reinstated after fulfilling the requirements for submission of Annual Reports and/or Audited/Certified Accounts (Reports/Accounts).

For the remaining 6 agency members, Mr. Choi reported that 2 of them had officially notified the Council of membership withdrawal, whereas 4 other agency members still failed to submit Reports/Accounts which had been overdue despite repeated reminders. Therefore according to the HKCSS Constitution, the Executive Committee has the right to suspend or terminate membership of a Member in the circumstance that an agency member did not fulfill the obligations as required. After deliberation, Members approved to terminate membership of the 4 non-complying agency members. The membership team would proceed to follow up on arrangements of termination.

Updates on Lump Sum Grant Review and The First Questionnaire to Survey Conducted by SWD

13. Referring Members to the survey conducted by SWD's Task Force on LSG System Review, Mr. Cliff Choi, Business Director, tabled and explained at the Meeting the Council's draft response to the data collection questionnaire. Members were invited to give comments before submission. Members' views were noted and summarized as follows:

- There were seemingly different perceptions, definitions and/or assumptions being projected in the questions themselves, which inevitably might have raised different / misleading interpretations from NGOs and that of SWD. For example, there were views that different considerations should be given to various age-groups of target service recipients;
- NGOs should be given flexibility in service operation under LSG and hence it would be inappropriate to have any ratio / percentage capped on LSG usage in relation to FSA or FSA-related activities;
- It was still difficult for the sector to reach a consensus on definition of FSA-related activities, and it was then opined that overall speaking the survey could just reveal the collective views and attitudes of NGOs.

Mr. Chua thanked Members for the comments which would be taken into consideration and a revised submission would then be prepared and delivered to SWD.

ANY OTHER BUSINESS

HKCSS History Corner

14. Dr. John Fung, Business Director, reported to Members that the Council has recently started a project named 'History Corner', and the purpose of it was to preserve the history of HKCSS since its incorporation, through recollecting different historical artifacts, documents, and objects of the past, which might have been forgotten or neglected. In this connection, a special task force was then set up to steer the project and it was initially planned that a mini-exhibition would be staged for public viewing at the occasion of the Council's AGM on 9 November. In the pipeline, there was also a plan for future showcase of these historical collections in upcoming months and further details would be shared to Members once available.

Resignation of ExCo Member

15. Mr. Chua reported on Ms. Irene Leung's resignation from the membership of HKCSS Executive Committee due to her retirement. Having consulted the Chairperson, Mr. Chua noted that a replacement in filling the vacancy would not be practicable given the remaining term of service left by Ms. Leung would due to expire in November 2018. Hence, it was resolved that the vacancy would be filled by the next annual election of the Council at coming AGM. Members noted with no adverse views.

DATE OF NEXT MEETING

16. The next meeting was scheduled for 24 September 2018 at **4:00 p.m.** at Room 201 of Duke of Windsor Social Service Building.

There being no other business, the meeting was adjourned at 7:00 p.m.