

**THE HONG KONG COUNCIL OF SOCIAL SERVICE**  
**Executive Committee 2016/17**

Minutes of the 5<sup>th</sup> Meeting of the Executive Committee for 2016/17 held on Monday, 31 July 2017 at 5:00 p.m. in Room 201, 2/F., Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai, Hong Kong.

Present:

The Hon. Bernard Chan (Chairperson)  
Ms. Maggie Chan  
Ms. Susan Chan  
Mr. Francis Chau  
Mr. Benny Cheung  
Mr. Andy Ho  
Mr. Larry Kwok  
Mr. Otto Lau  
Ms. Elizabeth Law  
Ms. Lilian Law  
Ms. Irene Leung  
Mr. Kennedy Liu  
Dr. CC Luk  
Mrs. Cynthia Luk  
Mr. Joseph Man  
Hon. Shiu Ka Chun  
Mr. Suen Lai Sang  
Mr. Stephen Wong  
Ms. Sania Yau  
Mr. Stephen Yau  
Ms. Noel Yeung  
Dr. Alice Yuk  
Mrs. Helina Yuk

In-Attendance:

Mr. Chua Hoi Wai, Chief Executive  
Ms. Crystal Cheng, Business Director  
Mr. Anthony Wong, Business Director  
Dr. John Fung, Business Director  
Ms. Cheung Lai Wah, Chief Officer, Membership Liaison and Service

Apologies:

Ms. Wendy Cheung  
Dr. Fung Cheung Tim  
Mr. Kwok Lit Tung  
Mr. Ng Shui Lai  
Ms. Amarantha Yip

**CONFIRMATION OF MINUTES OF LAST MEETING**

1. Minutes of the last meeting dated 29 May 2017 were confirmed with no amendment.

**MATTERS ARISING**

2. Mr. Chua Hoi Wai, Chief Executive, reported that Dr. CK Law had tendered resignation in June 2017 from all his positions in the Council, namely, as member of Executive Committee (ExCo) and Advisory Committee on Innovation and Technology for Ageing (ITA), Chairperson of Innovation and Technology Business Management Committee (ITBMC), and

Director of Information and Technology Resource Centre (ITRC). It was further noted that Mr. Bernard Chan and Mr. Chan Fan respectively remained to be the chairperson and member of ITA advisory Committee.

3. HKCSS Institute's Use of Chinese Name – Ms. Crystal Cheng, Business Director, reported that following up on the previous discussion at ExCo meeting, the HKCSSI Steering Committee had resolved that it would be advisable for the Institute to suspend using the Chinese name “社聯學院”, in light of possible exposure to risks in relation to the Education Ordinance.

## **MATTERS FOR INFORMATION AND APPROVAL**

### To note the Chief Executive's Progress Report

4. Members noted the Chief Executive's Progress Report and Mr. Chua Hoi Wai has provided supplementary information and updates on below items:
  - Gerontech and Innovation Expo cum Summit 2018 (GIES)  
Mr. Chua reported that the preparation work for GIES 2018 has begun and has tentatively scheduled to be held as a 4-day event by the end of November 2018.
  - Transitional Social Housing  
Mr. Chua reported that the Council has been working with the Transport and Housing Bureau, the Efficiency Unit and potential funders to launch the transitional social housing project. It was a pilot project initiated to drive a social movement, engaging the government, funders, landlords, professional groups, NGOs and SEs to provide affordable and decent housing to people suffered from specific hardship in housing. The Council has taken the role as intermediary and has been lining up aforementioned key players, including landlords, NGOs/SEs, and professional groups, like the Law Society of HK, HK Institute of Architects, HK Institute of Surveyors and HK Institute of Engineers. More details of the project were yet to be confirmed and Members would be kept abreast of further updates.

### To note the Position of Funds

5. Members noted the position of funds with no further enquiries raised. Regarding the Council's reserves, no particular usage at existing stage has been suggested.

### To note and approve the Application for Agency Membership

6. Members noted and approved the application for agency membership of:
  - Assembly of God Yuen Long Gospel Centre Limited 神召會元朗福音中心有限公司
  - Hong Kong Alliance for Rare Diseases 香港罕見疾病聯盟
  - Hong Kong Association for AD/HD Limited 專注不足/過度活躍症(香港)協會有限公司

Declaration of interests from Ms. Lilian Law and Mr. Suen Lai Sang, in relation to membership application of Hong Kong Association for AD/HD Limited, was noted.

### To note and approve Withdrawal of Agency Membership

7. Members noted and approved withdrawal of agency membership of:
  - Parenting Forum Limited 家長匯習有限公司

### To report on the Follow-up of Non-complying Agency Members

8. Members noted the report which summarized the situation of agency members failing to provide the annual reports, audited/certified financial statements and/or payment of membership fees, as required by HKCSS Constitution. After discussion, Members approved the management's recommendation to terminate membership of non-complying agency members despite repeated reminders and communication. And, an extension of grace

period confirmed to be granted to another agency member which had provided justifiable cause. The membership team would continue with the follow-up action.

To note and approve the Appointment of Chairman and New Members to Advisory Committee of Social Enterprise and Innovation Platform (2016-18)

9. Members noted and approved the appointment of chairman and new members to the advisory committee. The updated full membership list was also noted with no further enquiries.

To note and approve the Appointment of Chairperson for Innovation and Technology Business Management Committee (ITBMC), Amending the Terms of Reference of ITBMC and Changing a Director for Information Technology Resource Centre (ITRC)

10. Members noted and approved the appointment of chairperson and amendment of the terms of reference of ITBMC and appointment of a new director for ITRC.

To note and approve the Recommendations on Applying the 2017-18 Civil Service Pay Adjustment to the Council

11. Members noted and approved the management's recommendation in applying the 2017-18 civil service pay adjustment to all eligible staff with retrospective effect from 1 April 2017, subject to endorsement of the Legislative Council Finance Committee, as early as practicable.

To note and approve the Proposed Amendments to Existing Tendering Amount

12. Members noted and approved the amendments to existing tendering amount. The new quotation and tender ceilings were proposed by the management to ensure that procurement procedures would be enhanced to accommodate changing needs.

To note and approve the Review of Enhancements of Provident Fund provided to HKCSS Staff

13. Members noted and endorsed the extension to eligible staff the employer's contribution of 10% of staff salary for another year until 2019-20, which according to Mr. Chua was financially viable for the Council.

To note and approve the Release of Investment Restrictions (weighting for high & low risks portfolios) on HKCSS Investment Fund

14. Members noted and endorsed to release the investment restrictions, i.e. weighing for high and low risks portfolio, on HKCSS Investment Fund, allowing a higher flexibility when making different investment options.

## **MATTERS FOR DISCUSSION AND ACTION**

2017 Annual Submission to CE of HKSAR

15. Mr. Anthony Wong, Business Director, presented to Members recommendations on strategies and policy measures for social development of Hong Kong for the next 5 years. The core issues of concern in the community were highlighted and they included the issue of housing, ageing society, employment for disadvantaged, grassroots livelihood and youth development. The strategies proposed were aiming to re-engage the community and the people to rebuild the social and family structure, and to remedy the social divisions in re-uniting the entire community. Members were invited to give comments.

*(The Chairperson left the Meeting at this juncture and Mr. Kennedy Liu, Vice-Chairperson, took the Chair).*

There were comments from Members on the paragraph of LSG review, with the opinion that given the consultation in the sector was still in progress, further concrete views should be collected and consolidated into the submission. There were also comments that LSG review

should be prioritized as a key agenda, in the light of many un-addressed issues impacting the sector, including the lack of funding and resources in response to service needs, the need for sector's capacity building and professional development, and people's livelihood in the broader social landscape, etc. Mr. Chua noted Members' concerns and would review and fine-tune the presentation of the submission.

## **ANY OTHER BUSINESS**

### Update on the Staff Case

16. Mr. Chua updated Members on the latest development of the staff case and as previously resolved at ExCo, office-bearers had been delegated by Members to provide advice and support to the management. The management would report to Members of further updates once available.

## **DATE OF NEXT MEETING**

17. The next meeting was scheduled for 18 September 2017 at 5:00 p.m. in Room 202 of Duke of Windsor Social Service Building.

There being no other business, the meeting was adjourned at 6:50 p.m.