

THE HONG KONG COUNCIL OF SOCIAL SERVICE
Executive Committee 2016/17

Minutes of the 3rd Meeting of the Executive Committee for 2016/17 held on Monday, 27 March 2017 at 5:00 p.m. in Room 201, 2/F., Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai, Hong Kong.

Present:

The Hon. Bernard Chan (Chairperson)
Ms. Maggie Chan
Ms. Susan Chan
Mr. Francis Chau
Ms. Wendy Cheung
Dr. Fung Cheung Tim
Mr. Andy Ho
Mr. Larry Kwok
Mr. Kwok Lit Tung
Mr. Otto Lau
Dr. C K Law
Ms. Elizabeth Law
Ms. Lilian Law
Ms. Irene Leung
Mr. Kennedy Liu
Mrs. Cynthia Luk
Mr. Joseph Man
Ms. Sania Yau
Mr. Stephen Yau
Ms. Noel Yeung
Ms. Amarantha Yip
Dr. Alice Yuk
Mrs. Helina Yuk

In-Attendance:

Mr. Chua Hoi Wai, Chief Executive
Ms. Crystal Cheng, Business Director (Service Development)
Mr. Anthony Wong, Business Director (Policy Research and Advocacy)
Dr. John Fung, Business Director (Sector and Capacity Development)
Mr. Cliff Choi, Business Director (Public Engagement and Partnership)
Ms. Cheung Lai Wah, Chief Officer (Membership Liaison and Service)
Ms. Cynthia Lee, Director (Finance and Building Management)

Apologies:

Mr. Benny Cheung
Dr. CC Luk
Mr. Ng Shui Lai
Hon. Shiu Ka Chun
Mr. Suen Lai Sang
Mr. Stephen Wong

CONFIRMATION OF MINUTES OF LAST MEETING

1. Minutes of the last meeting dated 23 January 2017 were confirmed with no amendment.

MATTERS ARISING

2. There were no matters arising.

MATTERS FOR INFORMATION AND APPROVAL

To note the Chief Executive's Progress Report

3. Members noted the Chief Executive's Progress Report and Mr. Chua Hoi Wai has provided supplementary information and updates on below items:
 - Chief Executive Election 2017: Mr. Chua reported that 4 sessions of election forums had been arranged respectively for Mr. Woo Kwok Hing, Mrs. Regina Yip, Mr. John Tsang and Mrs. Carrie Lam from December 2016 to March 2017.
 - Disclosing Salary Information of Top 3-Tier Employees of Subvented Agencies on SWD's Website: Mr. Chua highlighted that subsequent to the meetings with SWD and agency members, concerns had been fully communicated to SWD, and with further exchange of views and discussions at the Lump Sum Grant Steering Committee on the issue, SWD had provided NGOs with options as a solution to the dispute. Regarding the media coverage on issues related to salary and allowance of heads of subvented NGOs arousing public concerns, the Council has issued a press release on March 13, and an urgent meeting with Heads of agency members on March 20, 2017 has been called to discuss the issues. Given that the participants agreed to an objective identification of the actual and current situation of NGOs, so that an impartial view of the sector could be released to possible queries raised by the public, a survey would be conducted for gathering information for analysis. And, for the said purpose, the Council had appointed the Hong Kong Institute of Human Resource Management (HKIHRM), being an independent third party, to conduct the survey in strict confidence. It was targeted that the Report could be released by end of April. Mr. Chua noted that detailed contents of the survey would be followed up by responsible Specialized and Standing Committees. Agency members who have further views on the issue could contact the Business Directors or Chief Executive of the Council. In this connection, ExCo Members endorsed to grant the Council an exemption for procurement of service from HKIHRM.

To note the Position of Funds

4. Members noted the Position of Funds with no further enquiries.

To note and endorse the Appointment of Co-opted Members to HKCSS Institute Steering Committee and Proposed Amendment of Terms of Reference

5. Members noted and endorsed the appointment of co-opted member to HKCSSI Steering Committee and the proposed amendments to the Terms of Reference.

To note and endorse HKCSS Institute's Official Chinese Name 《社聯學院》

6. Members noted and endorsed the recommendation in relation to the use of the official Chinese name of the Institute.

To note and endorse the Appointment of New Member to Steering Committee on NGOs Governance Platform Project and Proposed Amendment of Terms of Reference

7. Members noted and endorsed the appointment of a new member to the Steering Committee on NGOs Governance Platform Project and the proposed amendments to the Terms of Reference.

To note and endorse the Setting Up of "Innovation and Technology Resource Centre Limited" and Merging of Information and Technology Business Committee and Management Committee of ILRC

8. With purposes explained by the Chief Executive and the Hon. Treasurer, Members noted and endorsed the establishment of "Innovation and Technology Resource Centre Limited" being wholly owned subsidiary of HKCSS and the merging of the governing bodies of ITRC and ILRC into the Innovation and Technology Business and Management Committee.

To note and approve the Application for Agency Membership

9. Members noted and approved the application for agency membership of:
 - Qi Chuang (Hong Kong) Social Services Network Limited 啟創(香港)社會服務網絡有限公司
 - Heifer International Hong Kong Limited 國際小母牛香港分會有限公司

The Chairperson has received from Ms. Irene Leung, Mr. Joseph Man, and Dr. Alice Yuk the declaration of interests in relation to Qi Chuang.

An unauthorized use of the Council's logo in a street fund-raising activity carried out by an agency member was reported and Members were concerned about members' conduct and the impact on public perception of the charity conduct of NGOs. Mr. Chua reported that the membership team has been closely following up on the situation and would propose to members of responsible Standing Committee in reviewing the membership operation guidelines, and stepping up efforts to strengthen the implementation and enforcement procedures.

To note an Alignment of Responsibilities of Business Directors

10. Mr. Chua explained to Members the new arrangement regarding the alignment of Business Directors' responsibilities, which would take effect from 1st April 2017. Mr. Chua further noted that a memo in details would be issued to all agency members, key partners and stakeholders. Mr. Chua would take into consideration a Member's view regarding the succession plan of the Council's senior management. Members noted the new arrangement with no further enquiries.

MATTERS FOR DISCUSSION AND ACTION

HKCSS Business Plan 2017-18

11. Mr. Chua Hoi Wai, Chief Executive, presented the revised HKCSS Core Business Plan 2017-18 which have consolidated views collected from different committees of governance and from the extended governance meeting held on 23 January 2017. The Business Plan has provided the strategic areas, key social development agenda and objectives, deliverables and impact in response to the critical issues of 2017-18, and continued to build working relationship with the government and legislators, as well as to engage various key stakeholders and business partners in the process. Mr. Chua further highlighted the 2017-2022 Strategic Objectives and key activities of the Council to commemorate the 70th anniversary of HKCSS in 2017. Members were then invited to comment and with no further questions raised, the HKCSS Core Business Plan 2017-18 and 2017-2022 Corporate Objectives were noted and endorsed.

Follow up on Submission Status of Membership Fees, Annual Reports and Audited / Certified Accounts by Agency Members

12. Dr. John Fung, Business Director (Sector and Capacity Development), provided Members with a follow-up report and tabled an updated list of submission status of membership fees, annual reports and audited / certified accounts by agency members since the last discussion at ExCo Meeting. Ms. Cheung Lai Wah, Chief Officer (Membership Liaison and Service), also shared with Members the final efforts made in the communication processes with agency members. Members noted and accepted the Council's final recommendation to suspend the membership status of non-compliant cases. Mr. Chua thanked Members for comments and would proceed accordingly.

Kwun Tong Project

13. Mr. Chua Hoi Wai introduced to Members the potential usages of the Project in building for future social welfare development, its targets and the initial work plan. Mr. Chua also reported that a working group had been formed to give professional advice and monitor the

work progress. Members noted and have enquired the financial sustainability of the Project, being a large scale investment requiring the use of significant capital, massive loans and subsidies. Mr. Chua noted and thanked Members for the view which has already been taken into serious consideration and as such a business model would have to be developed. With no further views from Members, the Project was noted.

ANY OTHER BUSINESS

Set up of a New Advisory Committee for Innovation and Technology for Ageing (ITA)

14. Dr. John Fung, Business Director (Sector and Capacity Development), introduced to Members the objectives and functions of ITA Advisory Committee and the Terms of Reference. Members noted and approved the set up of Advisory Committee for Innovation and Technology for Ageing, the Terms of Reference and the invitation to recommended persons serving as members to the Committee.

Farewell Dinner for Permanent Secretary for Labor and Welfare

15. Mr. Chua Hoi Wai invited Members to join the farewell dinner for the Permanent Secretary for Labour and Welfare and details to be provided in due course.

Update on the Staff Case (Confidential)

16. Mr. Chua Hoi Wai updated that a verdict would be handed down by the Labour Tribunal on 5 April and Members would be informed of details once available.

DATE OF NEXT MEETING

17. The next meeting was scheduled for 29 May 2017 at 5:00 p.m. in Room 201 of Duke of Windsor Social Service Building.

There being no other business, the meeting was adjourned at 6:55 p.m.