

THE HONG KONG COUNCIL OF SOCIAL SERVICE
Standing Committee on Sector and Capacity Development

Date: 9 March 2017 (Thursday)

Time: 2:30pm – 5:00pm

Venue: Room 1410, 14/F, Duke of Windsor Social Service Building

Present:	Mr KWOK Lit Tung (Chairman)	Christian Family Service Centre
	Mr Peter AU YEUNG	Heep Hong Society
	Ms Susan CHAN	Evangelical Lutheran Church Social Service – Hong Kong
	Ms Jenny CHOI	St. James Settlement
	Ms Irene LEUNG	The Salvation Army
	Ms Annie LO	Hong Kong Family Welfare Society
	Mr James WONG	Hong Kong People’s Council on Housing Policy
	Ms Kathy WONG	Playright Children’s Play Association
	Ms Rebecca WONG	Hong Kong Sheng Kung Hui Welfare Council Limited
	Ms Yvonne YEUNG	Hong Kong Young Women’s Christian Association
Apology:	Mr CHUN Shing Chi	Life Workshop
	Ms Noel YEUNG	Kwun Tong Methodist Social Service
In attendance:	Dr John FUNG	HKCSS
	Mr. Cliff CHOI	HKCSS
	Ms CHEUNG Lai Wah	HKCSS
	Ms Lois LAM	HKCSS
	Mr Tony LEE	HKCSS
	Mr Francis KO	HKCSS
	Mr WK TAM	HKCSS
	Ms Fion CHAN	HKCSS
	Ms Hindy KAI (Recorder)	HKCSS

1. Confirmation of the Agenda

- 1.1 A revision of merging Agenda Item 3 “Confirmation of the Minutes of the Retreat Session held on 23 Jan 2017” into Agenda item 6 “Follow up on the discussion of Retreat Session and the formulation of year plan Dec 2016 / Nov 17”.

2. Confirmation of the Minutes of the Retreat Session held on 23 Jan 2017

- 2.1 The minutes of the last meeting were confirmed.

3. Matters Arising

3.1 Enhancement of the Lump Sum Grant system for sustainable development

- 3.1.1 The recommendations have been sent to the candidates of Chief Executive of HKSARG. Specialized Committee on Sector Finance would follow up the issue with the new Chief Executive.
- 3.1.2 SWD has showed their interests towards the mid-point research of 13 agencies.
- 3.1.3 Members agreed that a large-scale review of LSG system might be necessary as the last review was done almost 10 years ago, incl. operation, financial policies, etc.

3.2 Disclosure of Annual Financial Report and Review Report on Remuneration Packages for Staff in the Top Three Tiers of Subvented NGOs

- 3.2.1 The Council has received dissatisfaction from agency members towards the enforcement of new disclosure policy without consultation. Letters were sent to SWD, the Office of the Privacy Commissioner for Personal Data and Administration Wing of CS Office to reflect members’ concerns and to seek for advices. Meetings were held with LegCo members Dr. Fernando CHEUNG and Mr SHIU Ka-chun.
- 3.2.2 The Council sought for two legal advices on the privacy issues. It was advised that NGO was responsible for privacy protection in this issue. The agencies should ask for consents from respective staff whose remuneration packages would be disclosed in the annual report.
- 3.2.3 Ways and schedule of report disclosure by SWD agreed in February 28 meeting:
- By end of March 2017: SWD would share the hyperlinks of annual report provided by NGOs on SWD website
 - From April – June 2017: NGOs were invited to upload the annual report to web and provide the hyperlinks to SWD for sharing. SWD would send a collection form to NGOs for hyperlink collection.
 - From July 2017 onwards: SWD would upload the report to website for NGOs not providing a link of an online annual report
- 3.2.4 A memo would be sent to notify agency members on annual report disclosure and privacy issue, as well as the interview of Cable TV on this issue on March 13 (Monday).

3.2.5 A special Agency Head meeting for subvented NGOs would be held.

3.3 Others

3.3.1 Mr Peter AU YEUNG was selected to serve in the ITBC with a vote.

4. Highlights of work units

Membership and Liaison Services

4.1 The Specialized Committee on Sector Finance studied the proposal from SWD concerning the industry standard for funding to central administration support, and would further discuss the reporting mechanism for non-OATA and descriptive reporting with SWD. A paper would be submitted in later March.

4.2 The list of non-complying agency members would be submitted to ExCo in March. ExCo would terminate the membership of non-complying agencies for half year after scrutiny.

4.3 The “Project Star” was launched to support the development of non-subvented NGOs through capacity building programmes and trainings.

International and Mainland China Affairs

4.4 ICA would cooperate with Lingnan University for a research on Hong Kong NGOs to map their welfare activities and difficulties in Mainland China.

HKCSS Institute

4.5 The 2nd Executive Leadership Development Programme has successfully launched in February 2017, in which one-third of participants were agency heads, one-third were deputy agency heads and one-third were senior officers.

NGOs Governance Platform Project

4.6 The second Directors’ Luncheon was organized on February 11 and the third Luncheon would be held later.

Information Technology Resource Centre

4.7 ITRC introduced a new “Church Members Management System” and the church members showed interests to the new system. Another shelter workshop management system was promoted and shelters workshops were using this new system.

5. Follow up on the discussion of Retreat Session and the formulation of year plan Dec 2016 / Nov 17

5.1 Revision to the minutes would be revised and re-submitted to committee for confirmation:

- 關注議題三(ii)：江山代有“人才”出 → 江山代有“才人”出 (page 3)
- 在加入(五)研討：業界關注的問題第三點加入“經過投票選出 3 項重點關注” (page 4)
- 在重點關注標示最重點建議：
重點關注一(IV)：硬件更新及設立軟件開發中心(page 4)
重點關注二(IV)：「凝聚力量，成就大我」，是解決業界擺脫「無力感」的關鍵 (page 5)

5.2 Comments and suggested follow-up actions to the major concerns listed in the minutes of SCD retreat:

Inadequacy of technology modernization in social service

- To learn from overseas experience, such as stairclimber services in Macau, assistive technology information center in Taiwan, community care system in Japan

Lack of bargaining power in social welfare sector

- To enhance the network, knowledge sharing and mutual support among agency heads and board members
- To announce the achievement and further develop the image of sector through media

Too focus on traditional social services

- To further identify “traditional social services” as “mainstream social services”
- To invite large NGOs to learn from non-traditional social services
- To provide additional support to non-traditional social services, e.g. Project Star
- To facilitate collaboration of social entrepreneurs and NGOs

6. Any Other Business

6.1 Invitation of co-opted members would be discussed in next meeting

7. Date of next meeting

7.1 25 May 2017; 2:30pm