

**Decline Offer to Tender**

If you decline to submit a tender, please complete this form and reply by email  
(queenie.kwok@hkcss.org.hk) on or before the Tender Closing Date.

To: Ms. Queenie Kwok, Project Manager (Social Housing)  
The Hong Kong Council of Social Service

Re: Request for Proposal on Supply and install window-type air  
conditioner at Yip Shing Street Modular Social Housing  
Project

RFP Ref. No: **SH/2022/002**

This is to confirm that we will not be tendering for the captioned work.

\_\_\_\_\_  
(Authorized Signature)

\_\_\_\_\_  
(Company Chop)

Name in Block letters : \_\_\_\_\_

Position : \_\_\_\_\_

Company Name : \_\_\_\_\_

Telephone Number : \_\_\_\_\_

E-mail Address : \_\_\_\_\_

Date : \_\_\_\_\_