

# Application Procedures (for Companies / Organisations)

## First-time Applicant\*

### Apply for an online account

- Register an online account via "Account Registration" in the system
- HKCSS will send the account registration result by email in approximately 5 working days
- Click on the link in email to activate the account

## Non-first time Applicant\*

### Activate your account online

- Existing contact person(s) will receive notification email for online account activation
- Click on the link in email to activate the account

**Login to the system and complete the following 6 items  
(in no particular order)**

Online system: <https://www.ccnomination.net/>

### Company / Organisation Information

### Contact Person Details (max. 6 individuals)

- Each contact person must register with unique email address and password
- All contact persons can login to the system to fill out, edit and submit application forms

### Form A: Community Partnership

- Filling procedures:



<https://bit.ly/3ZXpl2G>

### Form B: Sustainability

- Focus on the overall sustainability efforts at organisational level

### Caring Ambassador

### Application Fee

## Completion of Application Procedures

(Note: Upon validation by HKCSS, the official result will be announced in December 2025.)