

THE HONG KONG COUNCIL OF SOCIAL SERVICE
Standing Committee on Service Development
(2020-21)

Minutes of the 4th meeting held on 11th May 2021 at 2:30pm through Zoom.

Present:	Ms Yvonne CHAK (Chairperson)	Hong Kong Christian Service
	Ms CHAN Lai Kwan, Queenie (Vice-chairperson)	Evangelical Lutheran Church Social Service- HK
	Ms CHAN Siu Lai	The Salvation Army
	Ms LI Yi Man, Morocco	Richmond Fellowship of Hong Kong
	Ms YU Mei Yuk, Doris	Caritas – Hong Kong
	Ms CHOW Mee Tim	Hong Kong Sheng Kung Hui Welfare Council Limited
	Ms LEUNG Wai Ling, Rachel	Heep Hong Society
	Ms LEE Doris	Harmony House
	Ms LEUNG Siu Ling, Ivy	Christian Family Service Centre
	Ms LEUNG Yuen Ching, Cindy	Hong Kong Family Welfare Society
	Mr. LING Kar Kan	Co-opted Member
	Mr. NG Ting Shan	Care for the Elderly Association Limited / Rep of SC(ELD)
	Ms LAM Yee Wan, Eliza	Caritas-Hong Kong / Rep of SC(FC)
	Mr. SUEN Kwok Tung, Eddie	SAHK / Rep of SC(Rehab)
	Ms CHUNG Mei Ling	Hong Kong Lutheran Social Service, LC-HKS/ Rep of SC(CY)
In- attendance:	Mr. LAI Kwan Ho, Raymond	HKCSS
	Ms Karen YIU	HKCSS
	Ms Rachel SZETO	HKCSS
	Mr. Moses MUI	HKCSS
	Ms Teresa LI	HKCSS
	Ms Carmen TAI (Recorder)	HKCSS
Apology:	Mr SUI Wai Keung, Stephen	Co-opted Member

(1) Confirmation of Minutes of the Last Meeting (Appendix 1)

Minutes were confirmed without any amendment.

(1) Matters arising

(2.1) Anti-epidemic Measures and Welfare Support

- SWD announced that a restricted visiting arrangement for residential care homes for the elderly and residential care homes for persons with disabilities was implemented from 10 May. Visitors who had completed two doses of COVID-19 vaccination for 14 days, apart from presenting their vaccination records, were required to either present a negative COVID-19 test result obtained within 72 hours before the scheduled visit or provide a negative COVID-19 rapid antigen test result within 24 hours before the visit. In the meantime, staff who had completed two doses of COVID-19 vaccination for 14 days, were not required to present a negative COVID-19 test result.
- In views of the latest requirements, SWD replied that the epidemic infection control measures were to be reviewed and subjected to the change of pandemic situation in Hong Kong. With adequate infection control measures, provision of most services could gradually resume normal. Drop-in service and play corner were remained to suspend. Members were reminded that programmes with more than 4 people should be restricted to members only or with appointment based. Agencies were recommended to record the information of vaccination received by the staff.
- Members suggested liaising with SWD for the contradiction of the arrangement of staff vaccination by giving \$200 allowance for those without vaccination. Members shared that they generally continued the practice of allowing staff to use work hours for covid-19 testing. Members also recommended the government should strengthen the communication with NGOs and the public. Members were encouraged to feedback to HKCSS if they noticed any contradictions in the measures or had any comments on the policies.

(2.2) Consultation paper on Sentencing and Related Matters in the Review of Sexual Offences (Appendix 2)

- The paper was submitted.

(2.3) Proposed ideas on Service Review

- Members discussed whether to address the issue of notional staffing by “Service Review” or “Service Enhancement” and highlighted the differences between service review and service enhancement. Service review was a systematic way to review the service provision and resources required in views of the change of service needs. Service enhancement aimed at strengthening the resources required to meet the service needs. Some members showed concerns on how to set the priority of service review in sector as proposed by SWD.
- Members generally agreed to focus on “Service Enhancement” and proposed to develop “Manpower Catching Up Exercise” as a quick-fix strategy to address on the inadequacy of manpower currently. Some common concerns across different services were figured out:
 - ◆ Service without review for long period of time
 - ◆ Recognition of working experience of social worker
 - ◆ Enhance social worker academic qualification to degree level
 - ◆ Increase supervisory ratio
 - ◆ Shortage of caring and paramedical staff
 - ◆ Lack of clerical and supporting staff
- The task group of the service review would be restarted in mid to late May tentatively, after the submission of consultancy report on Lump Sum Grant review by the SWD consultants.

(2) WAPS 2021 (Appendix 3 & 4)

- WAPS 2021 was introduced as below:
 - ◆ 優化整筆撥款制度的營運條件，檢討撥款基準及人手編制以滿足服務需要
 - ◆ 建立照顧者為本照顧者政策，加強照顧者身心健康支援
 - ◆ 支援機構應對後疫情的服務發展和運作需要

(3) Response to the Death incident in Residential Care Home (Appendix 5 & 6)

- Members were informed about the incident.

(4) Progress Update of Service Teams and Task Groups of Standing Committee (Appendix 7)

- The progress of service teams was illustrated in the report.

(5) A.O.B.

- In views of the recent concerns on the privacy of online communication tool, members agreed to continue the communication through WhatsApp group.
- Co-opt Member Mr. Ling KK reported that he would take no pay leave from PolyU due to a 6-month full-time employment by government from 1 June to 30 November 2021. Members agreed to continue his membership of standing committee as a co-opt member.

(6) Date of next meeting

No. of meeting	Date
5.	20 July 2021 (Tue), 2:30pm
6.	14 September 2021 (Tue), 2:30pm

Adopted by: _____
(Chairperson)

Date: _____