

THE HONG KONG COUNCIL OF SOCIAL SERVICE
Standing Committee on Service Development
(2020-21)

Minutes of the 2nd meeting held on 19th January 2021 at 2:30pm through Zoom.

Present:	Ms Yvonne CHAK (Chairperson)	Hong Kong Christian Service
	Ms CHAN Lai Kwan, Queenie (Vice-chairperson)	Evangelical Lutheran Church Social Service- HK
	Ms LI Yi Man, Moroco	Richmond Fellowship of Hong Kong
	Ms YU Mei Yuk, Doris	Caritas – Hong Kong
	Ms CHOW Mee Tim	Hong Kong Sheng Kung Hui Welfare Council Limited
	Ms LEUNG Wai Ling, Rachel	Heep Hong Society
	Ms LEE Doris	Harmony House
	Ms LEUNG Siu Ling, Ivy	Christian Family Service Centre
	Ms LEUNG Yuen Ching, Cindy	Hong Kong Family Welfare Society
	Ms CHUNG Mei Ling	Hong Kong Lutheran Social Service, LC-HKS/ Rep of SC(CY)
	Mr. NG Ting Shan	Care for the Elderly Association Limited / Rep of SC(ELD)
	Ms LAM Yee Wan, Eliza	Caritas-Hong Kong / Rep of SC(FC)
	Mr. SUEN Kwok Tung, Eddie	SAHK / Rep of SC(Rehab)
	Mr SUI Wai Keung, Stephen	Co-opted Member
	Mr. LING Kar Kan	Co-opted Member
In- attendance:	Mr. LAI Kwan Ho, Raymond	HKCSS
	Ms Rachel SZETO	HKCSS
	Ms Teresa LI	HKCSS
	Ms Louisa YAU	HKCSS
	Ms Blanche KI	HKCSS
	Ms Grace CHAN	HKCSS
	Ms Argus CHAN	HKCSS
	Ms Teresa SO (Recorder)	HKCSS
Apology:	Ms CHAN Siu Lai	The Salvation Army
	Ms Karen YIU	HKCSS
	Mr. Moses MUI	HKCSS

(1) Confirmation of Minutes of the Last Meeting (Appendix 1)

The agency's name of "The Spastics Association of Hong Kong" should be amended to "SAHK".

(2) Matters arising

(2.1) Anti-epidemic Measures and Welfare Support

- The government announced that work arrangements for government employees will resume normal. All day care centers or units would remain open with scaled-down capacity. The SWD has released guidelines of the special arrangements for subsidized welfare services. Members were also encouraged to refer to the announcement released on 30 November 2020.
- The SWD has launched the COVID-19 compulsory testing scheme for the staff of residential care homes for elderly and person with disabilities. Members concerned about the arrangement of the compulsory test which may lead to the manpower constraint. On the other hand, residents and staff of residential care homes for the elderly or person with disabilities would be the priority in the vaccinations program.

(2.2) Co-opted Member and Membership of Task Group (Appendix 2)

- Members welcomed KK Ling, Eddie Suen and Teresa Li to join the Committee.
- Three task groups are established under the Standing Committee on Service Development, including Task Groups on carer policy, manpower shortage and welfare premises. Updated name list of task group was tabled.

(3) LSG Review and Service Review

- According to the latest update, the LSG review may be finalized in the 2nd quarter of this year. One of the recommendations is to review the notional staffing establishment by conducting "Service Review". The Task Group on Service Review, composed of the agency members of corresponding Chairperson and Vice-chairperson of this Committee, Specialized Committee on Sector Finance and service Specialized Committees of HKCSS, has been formulated aimed at collecting views from the sector and identifying possible plans for further deliberation. Some members shared that it's not an appropriate time to launch the service review exercise due to the economic drop and finance burden of the Government. Besides, they also recommended establishing another platform and mechanism to conduct the service review instead of conducting the review exercise at WAPS.

(4) Concerns and Recommendations on Carer Policy (Appendix 3)

- The D-day with 100 participants enrolled was held on 30 December 2020 aimed at collecting views from carers and social workers for their concerns and effective ways to support the carer. The summary of the event was tabled for members' information.
- The multi-disciplinary consulting team of the Hong Kong Polytechnic University, commissioned by LWB in 2020, was still collecting data from carers, service providers, professionals and other stakeholders to understand the needs and service expectations of carers of elderly and persons with disabilities. The Task Group on Carer Policy of HKCSS was planning to meet the consulting team in early March.

(5) Business Plan 2021/22 (Appendix 4)

- The proposed business plan 2021/22 was introduced and suggestions were raised and highlighted as below:
 - ✓ Address on the needs of mental health
 - ✓ Explore the application of information technology and social media in service development and service delivery
 - Use of big-data for analysis of service needs and service monitoring
 - Explore the strategic collaboration with Cyberport
 - ✓ Expand staff capacity and improve quality of service to meet the increasingly complex and demanding needs of welfare sector under pandemic with the topics of risk management of infection control
 - ✓ Expand the scope of Task Group on Welfare Premise: review of SoA as well as rent & rate issue encountered
 - ✓ Review the latest manpower situation of frontline care staff as well as paramedical staff in the welfare sector
 - ✓ Collect views from sector and explore plans for service review in views of the recommendation of LSG review on notional staff establishment

(6) New initiatives and update progress of Innovation and Technology for Ageing (Shared by ITA)

- The Jockey Club “age at Home” Gerontech Education and Rental Service Centre operated jointly by the Hong Kong Red Cross and Evangelical Lutheran Church Social Service – Hong Kong. The center is open to the public for various kinds of education activities and provides one-stop assessment and consultation services to people in need. It also serves as a platform to provide practical information,

personal consultation, guidance, and training for the elderly and carers to carry out their caring duties and reduce their stress encountered. There is a simulated home setting with various kinds of gerontech equipment in the center. It allows visitors to have hands-on experience on gerontech equipment through various experimental learning activities and provides relevant information to assist the visitors to choose and rent suitable equipment.

- Care Equipment Counsellors (樂齡科技應用指導員) have been introduced in the Project who are responsible for the recommendation of suitable equipment to the elderly and carers in accordance with their needs as well as case referral to the professionals for necessary follow-up.
- The Social Innovation and Entrepreneurship Development Fund (SIE Fund) has appointed a collaborative coalition of ten organizations led by The Hong Kong Council of Social Service as an intermediary to design, develop and operate an inclusive one-stop Gerontechnology Platform. The Platform is to link up different stakeholders on the supply and demand sides for the enhancement of cross-sector partnership and collaboration as well as fostering the development and application of gerontechnology for the improvement of the well-being, quality of life, independence and self-reliance of the elderly and their carer.

(7) Progress Update of Service Teams and Task Groups of Standing Committee (Appendix 5)

The progress of service teams were illustrated in the report.

(8) A.O.B.

Nil

(9) Date of next meeting

No. of meeting	Date
3.	16 March 2021 (Tue) 2:30pm
4.	11 May 2021 (Tue) 2:30pm
5.	20 July 2021 (Tue), 2:30pm
6.	14 September 2021 (Tue) 2:30pm

Adopted by: _____
(Chairperson)

Date: _____