

**The Hong Kong Council of Social Service**  
**Standing Committee on Sector Development and Finance (2023-2024)**  
**1<sup>st</sup> meeting**  
**Agenda**

Date: Dec 5, 2023

Time: 3:30 – 5:00 p.m.

Venue: Rm 202, DWSSB

- I. Welcome and introduction
- II. Terms of Reference of the Committee (Appendix 1) and Declaration of Interests (Appendix 2)
- III. Election of Chairperson and Vice-Chairperson
- IV. Appointment of representatives to serve in the Council's Committees (Appendix 3, p.2 - membership list for Standing Committee on SDF)
  - Executive Committee (Appendix 4)
  - Strategy Committee on Tech Enablement /Talent Development / Co-creation (Appendix 5)
  - Advisory Committee on Membership Application (Appendix 6)
  - Working Group on Sector Finance (Appendix 7a and 7b)
  - Steering Committee on Joint Insurance Scheme (Appendix 8)
  - Advisory Committee on NGOs Salary Survey (Appendix 9)
  - Steering Committee on NGO Governance (Appendix 10)
- V. Co-option of new members
- VI. Confirmation of minutes of the 5<sup>th</sup> meeting for 2022/23 (Appendix 11)
- VII. Progress update (Agenda team, MLS, ICA, ITRC)
- VIII. Date of next meeting and year plan (to be confirmed)