

**The Hong Kong Council of Social Service**  
**Standing Committee on Sector and Capacity Development**  
**(2022-2023)**  
**1<sup>st</sup> Meeting Agenda**

Date: 12 December 2022 (Mon)  
Time: 3:30 – 5:30pm  
Meeting Mode: HKCSS Room 202

Agenda:

- (1) Welcome and introduction (Appendix 1)
- (2) Terms of Reference of the Committee and Declaration of Interests (Appendix 2 & 3)
- (3) Election of Chairperson and Vice-Chairperson
- (4) Appointment of representatives to serve in the Council's Committees:
  - Executive Committee
  - Strategy Committee on Tech Enablement / Talent Development / Co-creation
  - Assessment Committee for Membership Application of the Council
  - Best Practice Award Organizing Committee
  - GPP Steering Committee
  - Salary Survey Advisory Group
  - Steering Committee on Joint Insurance Scheme
- (5) Co-option of new member
- (6) Confirmation of minutes of the 5<sup>th</sup> meeting for 2021/22 (Appendix 4)
- (7) Matters arising
  - (7.1) Recommendations of LSG Review Report
  - (7.2) NGO Due Diligence
  - (7.3) Progress Update of Teams (Appendix 5)
- (8) Work Focus and Concerned Agenda in coming year
- (9) A.O.B.
- (10) Date of next meeting