

THE HONG KONG COUNCIL OF SOCIAL SERVICE

Minutes of the 2nd Meeting of

The Standing Committee on Sector and Capacity Development (2021-22)

Date : 21 March 2022 (Monday)
Time : 3:30 pm – 5:30 pm
Venue : Online via Zoom

Present:

Ms YEUNG Kin Ha, Yvonne (Chairperson)	Hong Kong Young Women's Christian Association
Ms WONG Sau Wa	The Church of United Brethren in Christ, Hong Kong Limited – Social Service Division
Ms CHAN Lai Kwan, Queenie	Evangelical Lutheran Church Social Service – Hong Kong
Mr CHAN Wai Leung	Caritas – Hong Kong
Mr CHU Muk Wah	Yang Memorial Methodist Social Service
Ms KONG, Judy	InspiringHK Sports foundation Limited
Ms LEE Shuk Wai, Anthea Kong	The Society of Rehabilitation and Crime Prevention, Hong Kong
Mrs LEUNG LI Chi Mei, Cross	Hong Kong Christian Service
Ms LEUNG Siu Ling, Ivy	Christian Family Service Centre
Dr LUI Wai Ling, Annissa	Hong Kong Lutheran Social Service
Mr TSUI, Walter	CareER Association Limited

Apology:

Mr CHIU Han Man, Raymond	Baptist Oi Kwan Social Service
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In attendance:

Mr CHOI, Cliff (Secretary)	HKCSS
Ms CHEUNG Lai-wah	HKCSS
Ms LI, Vicky	HKCSS
Ms HO, Stella	HKCSS
Mr FUNG, Ricky	HKCSS
Mr LAM, Ryan (Recorder)	HKCSS

1. Confirmation of the Agenda

The Committee adopted the agenda without amendment.

2. Confirmation of the Minutes of the first meeting (Appendix 1)

The Committee confirmed the minutes of the first meeting without amendment.

3. Highlights of work units (Appendix 2)

Ms CHEUNG Lai-wah highlighted that the Joint Insurance Scheme Tender Assessment Committee had held its first meeting and the Council team was in the process of revising the tender document. On the consultancy service for ORSO scheme, Ms CHEUNG reported that two options were proposed by the consultant and that the opinion of the ORSO Committee and the agencies involved would be sought.

Ms Vicky LI highlighted that five courses were held between 1 December 2021 and 28 February 2022 with 64 participants from 39 NGOs. On the Executive Leadership Development Programme, Ms LI reported that the official classes of the programme were completed, and that the sessions preferred to be conducted face-to-face would be scheduled for later this year. On the NGOs Salary Survey and NGO Benefit Survey 2021, Ms LI reported that the survey reports were distributed in February, and that two new members completed the questionnaire this year. On the Certificate in Primary Healthcare for Social Workers, Ms LI reported that the launch date of the programme was postponed to Q3 or Q4, and that the programme would be conducted online if face-to-face sessions were not viable.

Ms Stella HO highlighted that over 200 board members and CEOs from 50 NGOs had completed the assessment on their governance practices for the NGO Governance Health Programme, and that debriefing sessions were being organised for the participating NGOs, whilst the overall findings of the assessment were being compiled. The Committee inquired that whether the findings would be compared with the results from previous implementation of the programme. Ms HO replied that the findings from the two implementations were intended to be compared.

Mr Ricky FUNG reported that ITRC Forum was conducted online in January, after being cancelled for two years due to the COVID-19 pandemic, with guest speakers from Office of the Privacy Commissioner for Personal Data and different corporations. On the Portal Website for fighting against COVID-19, Mr FUNG reported that it had been updated with information on home quarantine and information for ethnic minorities. On ICT Literacy Programmes in the Community, Mr FUNG highlighted that #FutureReady | Inspire 2021 had provided IT technical training to 170 unemployed participants of which 1/3 of them had special educational needs. On the IT Security Audit Pilot Project, Mr FUNG reported that it was completed and that its results were shared in a seminar conducted online in January along with resources including toolkits and trainings developed by the project. On the Digital Social Service Platform, Mr FUNG reported that five briefing sessions were conducted and over 10 NGOs had committed to utilise the platform.

4. LSG issues and accumulated subventions cut for subvented NGOs (MLS)

After deliberation, members shared the view that the one per cent cut for subvented NGOs would be implemented and that efforts, such as advocating on welfare agenda and priorities setting exercise, should be made to prevent it becoming a recurrent measure.

5. Delivery Mode of HKCSSI Courses (HKCSSI)

Ms Vicky LI reported that though some courses had been conducted online instead of face-to-face in the past few months, it did not result in a significant number of students withdrawing, and that students were generally willing to attend online courses at the fee level of face-to-face courses. Ms LI suggested that the Institute would review whether some courses could be conducted online instead of face-to-face after the pandemic, and if the courses were to be conducted online, could it be separated into two days instead of completed within one day.

A member inquired that if courses were to be conducted online, could more courses be organised by the Institute. Ms LI replied that conducting courses online would provide flexibility and potentially allow more students to be accepted into the courses.

6. Topics of pro-bono legal consultation sessions (GPP)

Ms Stella HO sought the Committee's advice on topics for legal consultation sessions. The Committee concluded that the topics of vaccine pass and the use CCTV records should be explored, and that, given the sector's interests on these topics, the information should be relayed through webinars instead of individual consultation sessions. In view of the child abuse incident happened at a children's residential home, a member opined that the case should be reviewed from a governance perspective. The chairperson echoed that the sector could share on how to improve our quality assurance practices as reflected by this incident. Ms HO responded that the Council could organise sharing occasion on this subsequently.

7. Digital Social Service Platform (ITRC)

Mr Ricky FUNG reported that the Digital Social Service Platform would provide three core systems, namely financial management system, membership and event management system and donation management system, for the NGOs to subscribe. Upon the completion of five briefing sessions, 13 NGOs were committed to utilise the Platform. Mr FUNG stated that further efforts on recruitment would be made when more details of the Platform were confirmed.

The chairperson inquired that whether the three core systems would be operating as separated systems or as one consolidated system. Mr FUNG replied that the systems provided on the Platform would be required to implement means to effectively and efficiently exchange data between them.

8. A.O.B.

The Committee agreed that there being no other business.

9. Date of third meeting

The Committee confirmed that the third meeting will be held on 16 May 2022 (Monday) at 2:30 pm – 5:30 pm.