

THE HONG KONG COUNCIL OF SOCIAL SERVICE
Executive Committee 2022/23

Minutes of the 5th Meeting of the Executive Committee for 2022/23 held on Monday, 31 July, 2023 at 5:00 p.m., in Rm 201, 2/F., Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai, Hong Kong.

Present : The Hon. Bernard Chan (Chairperson)
Ms. Yvonne Chak Ms. Karrie Chan
Ms. Queenie Chan Ms. Susan Chan
Mr. Raymond Chiu Dr. Fung Cheung Tim
Mr. Andy Ho The Hon. Peter Douglas Koon
Mr. Larry Kwok Mrs. Patricia Lau
Ms. Elizabeth Law Ms. Anthea Lee
Ms. Josephine Lee Ms. Ivy Leung
Mr. Kennedy Liu Ms. Melissa Pang
Ms. Wong Sau Wa Ms. Yvonne Yeung

In-Attendance : Mr. Chua Hoi Wai, Chief Executive
Ms. Grace Chan, Business Director
Mr. Raymond Lai, Business Director
Dr. Jessica Tam, Business Director
Mr. Anthony Wong, Business Director

Apologies : Ms. Chan Siu Lai Mr. Benny Cheung
Dr. Hon. Lam Ching Choi Ms. Carmen Lee
Ms. Rachel Leung Dr. CC Luk
Prof. Terry Lum Dr. Hon. Tik Chi Yuen
Ms. Apple Tse

CONFIRMATION OF MINUTES OF LAST MEETING

1. Minutes of the last meeting dated 5 June 2023 were confirmed with no amendment.

MATTERS ARISING

Membership Suspension of Non-compliant Agency Members

2. Mr. Chua Hoi Wai, Chief Executive, updated that as mentioned since the previous meeting, all 27 agency members, with the exception of 2 withdrawn cases, had fulfilled their obligation of submitting the necessary reports. As a result, their membership had been reinstated.

MATTERS FOR INFORMATION AND APPROVAL

To note the Chief Executive's Progress Report

3. Members noted the progress report presented by the Chief Executive, and Mr. Chua supplemented the information by providing further details on the following issue(s).

3.1 Social Housing

Mr. Chua reported that Freevision Limited, the primary consultant for two of the Council's modular transitional housing projects, Nam Cheong 220 and 1 Cheong San, and Techoy Construction Company Limited, the main contractor for Nam Cheong 220, had received widespread recognition and acclaim from esteemed local building awards. Among other prestigious accolades, specifically, Nam Cheong 220 was honored with the Merit award in the Temporary Building category at the Quality Building Award 2022 (QBA 2022), while 1 Cheong San received the Grand Award at the Building Surveyor Awards 2023 (BSA 2023). These awards served as a testament to the Council's dedication and the effectiveness of

the tripartite collaboration between developers, government, and NGOs in addressing the community's urgent housing needs and enhancing their living conditions.

3.2 Mainland Affairs

Mr. Chua reported that, funded by the Social Welfare department (SWD), the Council would organize a 3-day study tour in the Greater Bay Area (GBA) from August 15th to 17th. The primary objective of the tour was to gain insights and knowledge about the latest advancements in community and home care services for the elderly, as well as the application of gerontechnology in the GBA. The delegation consisting of 35 individuals mainly comprised senior management staff from the Council, along with a few committee members from the Steering Committee on Mainland Affairs and Specialized Committee on Elderly Service. The Council was also pleased to have representatives from the SWD as co-organizers and officials from the LOCPG (Liaison Office of the Central People's Government in the Hong Kong Special Administrative Region) joining the delegation.

3.3 Gerontech and Innovation Expo cum Summit (GIES) 2023

Mr. Chua drew Members' attention to the upcoming 7th Gerontech and Innovation Expo cum Summit (GIES), which would be co-hosted by the Council and the HKSAR Government, and co-organized by the Hong Kong Science and Technology Parks Corporation. The event was scheduled to take place from 23 to 26 November at the Hong Kong Convention and Exhibition Centre.

3.4 HKCSS AGM

Mr. Chua also mentioned that the HKCSS AGM 2023 had been scheduled for the afternoon of 13 November. The officiating guest for the occasion would be Mr. Chris Sun, Secretary for Labour and Welfare. Mr. Sun would be invited to share his reflections on his tenure as the Secretary since July 2022, as well as any insights to be conveyed regarding the future development of social welfare.

To note the Position of Funds

4. The Hon. Treasurer provided a report on the Council's position of funds, project budgets, and the status of the HKCSS Development Fund and Investment Fund, as well as the reserves. Members acknowledged and received the report with no further questions raised.

To note and approve Application of Agency Membership

5. Members noted and approved the membership application of below agencies:
 - Branch of Hope Limited 希望枝子有限公司
 - Ronald McDonald House Charities Hong Kong Limited 麥當勞叔叔之家慈善基金有限公司
 - Science and Technology for Autism Remediation (STAR) Limited 智趣伴星途有限公司

Furthermore, the Membership Liaison and Service team would carry out the required follow-up procedures for the application(s) that have been rejected.

Members also shared their perspectives on conducting a review to clarify the criteria for dual membership and explore the potential for multiple membership categories. This review would encompass factors such as voting rights and risk management, among other considerations. Mr. Chua acknowledged Members' input and, in line with the Chairperson's guidance, assured that these matters would be thoroughly examined and discussed by the Standing Committee on Sector Development. Subsequently, recommendations would be formulated and presented to the ExCo for further discussion and final approval.

To note and approve the Termination / Withdrawal of Agency Membership

6. Members noted and approved the membership withdrawal application.

To note and approve Name Change of Agency

7. Members noted and approved the change of agency name.

To note and approve the Recommendations on Applying the 2023-24 Civil Service Pay Adjustment to the Council

8. Mr. Chua presented a discussion paper that outlined the Council management's recommendations for implementing the 2023-24 Civil Service Pay Adjustment for all eligible staff members. The paper included the financial calculations and potential impact of the adjustment, ensuring that there would be enough funds to cover the pay increase. Members were invited to endorse the recommendation and apply the 2023-24 Civil Service Pay Adjustment to all eligible staff members, retroactively starting from April 1, 2023. Without any inquiries raised, Members noted and approved the implementation of the pay adjustment.

To note and approve the Review of Enhancements of Provident Fund provided to HKCSS Staff

9. Mr. Chua presented two proposed improvements to the Provident Fund (PF) that had been implemented since June 1, 2014. The paper outlined the financial implications of these enhancements for the Council, and based on the projections, it was determined that the proposed enhancements could be accommodated. Therefore, Members were invited to note and to give their approval. Members acknowledged and endorsed the enhancements, and in the case of the first enhancement, it was decided that the employer's contribution of 10% of staff salary to eligible staff on the MPF scheme with over 10 years of service would be extended for an additional year until 2025-26.

To note and approve the Proposed Terms of Reference (TOR) and Membership list of the Steering Committee on NGO Governance

10. Mr. Anthony Wong, Business Director, presented the proposed Terms of Reference and membership list for the Steering Committee on NGO Governance. The committee had secured 2-year funding from the SWD Lotteries Fund. Its primary objective was to offer guidance on the current and forthcoming initiatives of the Council, acting as a platform for promoting the work and projects associated with NGO governance. With no further inquiries, Members noted and approved the proposed TOR and membership list of the Steering Committee on NGO Governance.

ANY OTHER BUSINESS

11. In response to a Member's query, Mr. Chua updated that following the annual election at the Annual General Meeting on 13 November 2023, two new standing committees would be established, replacing the previous four committees. These two new committees were the Standing Committee on Social Development and the Standing Committee on Sector Development and Finance. In the initial year, 16 members of both committees would be elected, with half of them serving a one-year term and the other half serving a two-year term. This approach ensured that the composition of committee members would be staggered, resulting in the annual election of half of the elected members in the following years.

DATE OF NEXT MEETING

12. The upcoming meeting had been rescheduled to 18 September 2023, at 5:00 p.m., instead of the originally planned date of 25 September. This change was made due to the management's participation in a business visit to the annual International Home Care & Rehabilitation Exhibition 2023 in Tokyo, Japan.

There being no other business, the meeting was adjourned at 6:10 p.m.