

香港社會服務聯會
社會發展專責委員會
職權範圍

目標

就香港的社會發展進行研究、搜集數據、分析趨勢及作出建議。

功能

1. 制訂方向及策略，就本地社會發展搜集數據，捕捉及整理有關趨勢；
2. 定期制訂社會發展指數及更新社會發展指標系統；
3. 參考社會發展指數的結果，制訂改善有關政策及措施的建議，推動社會發展及提高市民生活質素；
4. 制訂方向及策略，發展有關社區及不同社群的數據庫；
5. 跟進有關社會發展的政策及建議的實施情況、評估其成果和影響；
6. 建議方向及策略，讓政策制訂者了解和接納社聯有關社會發展的建議和觀點。

範圍

有關社會發展及個別社群的發展，例如：

1. 第三部門發展及社區建設；
2. 持續發展；
3. 社會資本；
4. 家庭政策；
5. 兩性平等。

組成、主席及任期

1. 6 位經全體機構代表及永久個人會員提名及選舉產生的成員；
2. 不多於 2 位委任之增選成員；
3. 主席及副主席由互選產生；
4. 政策研究及倡議業務總監列席；
5. 選舉產生及委任的成員任期 2 年*；
6. 任何代表同一機構的成員最多可經選舉或增選連任 2 屆；
7. 委員會可填補成員空缺至其任期完結。

交代、報告、會議及立場

1. 委員會直接向政策研究及倡議常設委員會交代及提交每年工作計劃；
2. 委員會每年須通過政策研究及倡議委員會向執行委員會提交報告；
3. 委員會每年舉行不少於 4 次會議，會議之法定人數為該委員會之 3 分 1 人；
4. 委員會主席及有關總監應代表社會發展專責委員會發言，惟在重大及具爭議性的立場上，應諮詢政策研究及倡導委員會或執行委員會的意見，執行委員會有權確認或否決有關立場。

* 在首屆委員會的選舉，最高票數當選的一半委員任期 2 年，其餘當選的任期 1 年。在這原則下，一半增選委員任期 2 年，另一半任期 1 年。

11.2011

The Hong Kong Council of Social Service
Specialized Committee on Social Development
Terms of Reference

Aims

To conduct researches, collect data, analyze trends and make recommendations related to the social development of Hong Kong.

Functions

1. To formulate directions and strategies for the collection of data and analysis of trends related to local social development;
2. To update the Social Development Index and the Social Development Indicator System regularly;
3. To formulate recommendations for the improvement of policies and measures for enhancing social development and people's quality of life, with reference to the Social Development Index;
4. To formulate directions and strategies for the establishment of data bank on community and various population groups;
5. To monitor and evaluate the implementation and the impact of policies and measures related to social development;
6. To recommend directions and strategies to enhance policy makers' understanding of and acceptance to Council's recommendations and viewpoints on social development.

Scope

Social development and the development of individual population groups, include:

1. Development of the third sector and community building;
2. Sustainable development;
3. Social capital;
4. Family policy;
5. Gender equality.

Composition, Chairperson and Term of Office

1. Six members of the Standing Committee shall be nominated and elected by Agency Members and Life Members;
2. Not more than two co-opted members shall be appointed by the Standing Committee;
3. The Chairperson and Vice-Chairperson shall be elected from among the members of the Specialized Committee;
4. The Director of Policy Research and Advocacy shall be in attendance;
5. Elected and co-opted members shall hold office for two-year term*;
6. No person representing the same agency shall be eligible for election or co-option to the Committee for more than 2 consecutive terms;
7. The Committee may fill vacancies occurring in the committee for the remaining term of the posts left vacant.

Accountability, Report, Meetings and Spokesperson

1. The Specialized Committee shall be directly accountable to, and submit annual work plan to the Standing Committee on Policy Research and Advocacy;
2. The Specialized Committee shall submit annual report to the Executive Committee through the Standing Committee on Policy Research and Advocacy;
3. The Specialized Committee shall hold no less than 4 meetings each year, 1/3 members present will form a quorum;
4. The Chairperson of the Specialized Committee and the concerned Business Director shall be the spokespersons of the Specialized Committee. In case of major and controversial issues, they shall consult the Standing Committee on Policy Research and Advocacy or the Executive Committee, the Executive Committee shall have the power to confirm or override the concerned standpoints.

** In the first election, half of the elected members with higher numbers of votes shall hold office for two-year term, and the other half for one-year term. In line with the same principle, half of the co-opted members shall hold office for two-year term and the other half for one-year term*