

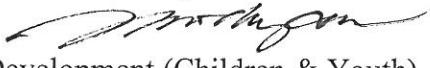


香港社會服務聯會
The Hong Kong Council of Social Service

贊助人 行政總裁
行政長官 曾蔭權先生 方敏生女士
PATRON CHIEF EXECUTIVE
The Chief Executive the Hon. Donald TSANG Yam-kuen Ms. Christine M. S. FANG

MEMORANDUM

TO : All Agency Members
Concerned Government Departments/Organizations

FROM : Dr. Timothy Chan 
Business Director, Service Development (Children & Youth)

SUBJECT : **Co-organized training and Exchange of Working Experience on Cyber Youth Work** (20-22 September, 2011; London, England)

DATE : May 25, 2011

I am very pleased to inform you that the Hong Kong Council of Social Service has applied funding from the Social Welfare Department, to subsidize 6 delegates on 50% basis to attend the captioned event.

Basic information of the event, the estimated expenses per delegate, subsidy application criteria can be found at HKCSS website:

<http://www.hkcss.org.hk/irn/events1112/SubsidizedEvents1112.html>

Successful applicants are required to complete our Feedback Form within one month after the completion of the event.

To apply for subsidy, please complete the Subsidy Application Form which can be downloaded from the above website. Completed form should reach our office on or before **June 17, 2011 (Friday)**:

Attention: Ms Karlie Tang, Programme Executive, Service Development
Address : Room 1213, 12/F Duke of Windsor Social Service Building,
15 Hennessy Road, Wanchai, Hong Kong

Please mark "**Confidential**" on the envelope and all information will be treated in strict confidence. Should you have any queries on the subsidy application procedures, please contact Ms Karlie Tang at 2864 2958 or via email at <karlie.tang@hkcss.org.hk>. **Please note that late applications will not be considered.**

Thank you for your attention and I look forward to your active participation.

